

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://livingstoncountydevelopment.com/agencies-lcdc.html
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Brennan Group Consulting LLC</p> <p>Type of Procurement: Consulting Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2014</p> <p>End Date: 12/31/2014</p> <p>Amount: \$41,803.35</p> <p>Amount Expended for Fiscal Year: \$41,803.35</p> <p>Fair market value: \$41,803.35</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7705 Sally Road</p> <p>Address Line2:</p> <p>City: WATERVILLE</p> <p>State: NY</p> <p>Postal Code: 13480</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Grant consulting services</p>	<p>2. Vendor Name: Livingston County Area Chamber of Commerce</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 08/01/2014</p> <p>End Date: 07/31/2015</p> <p>Amount: \$20,000</p> <p>Amount Expended for Fiscal Year: \$20,000</p> <p>Fair market value: \$20,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 4635 Millennium Drive</p> <p>Address Line2:</p> <p>City: GENESEO</p> <p>State: NY</p> <p>Postal Code: 14454</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Buy Local Campaign</p>
---	--

Procurement Transactions Listing:

3. Vendor Name: The Shallert Group

4. Vendor Name: Underberg and Kessler

Type of Procurement: Other
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 04/30/2014
 End Date: 10/21/2014
 Amount: \$9,154.4
 Amount Expended for Fiscal Year: \$9,154.4
 Fair market value: \$9,154.4

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/07/2014
 Amount: \$5,591
 Amount Expended for Fiscal Year: \$5,591
 Fair market value: \$5,591

Explain why the fair market value is less than the amount:

Address Line1: 2117 Emerald Drive
 Address Line2:
 City: LONGMONT
 State: CO
 Postal Code: 80504
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Conference Speaker

Address Line1: 300 Bausch & Lomb Place
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14604
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal Counsel

Procurement Report for Livingston County Development Corporation

Run Date: 04/21/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: