

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://visitfingerlakes.com/about/local-development-corporation/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Dixon Schwabl

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$49,849
Amount Expended for Fiscal Year: \$22,620
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 1595 Moseley Road
Address Line2:
City: VICTOR
State: NY
Postal Code: 14564
Plus 4:
Province Region:
Country: USA

Procurement Description: renewal of existing social media contract and special program promotion

2. Vendor Name: Harris Studios, Inc.

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/01/2013
End Date: 09/30/2014
Amount: \$42,077
Amount Expended for Fiscal Year: \$64,087
Fair market value: \$42,077
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 151
Address Line2:
City: BLOOMFIELD
State: NY
Postal Code: 14469
Plus 4:
Province Region:
Country: USA

Procurement Description: Design, printing, and marketing services

Procurement Transactions Listing:

3. Vendor Name: Info Advantage

Type of Procurement: Technology - Hardware
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/01/2014
 End Date: 09/30/2014
 Amount: \$7,035.36
 Amount Expended for Fiscal Year: \$17,896.7
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 769 Emerson Street
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14613
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: extension of service contract, board approval.

4. Vendor Name: Quinn

Type of Procurement: Other Professional Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$5,000
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 48 W. 38th Street - 12th Floor
 Address Line2:
 City: NEW YORK
 State: NY
 Postal Code: 10018
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Public relations services

Procurement Transactions Listing:

5. Vendor Name: Solara Concepts

Type of Procurement: Technology - Consulting/Development or Sup

Award Process: Non Contract Procurement/Purchase Order

Award Date:

End Date:

Amount:

Amount Expended for Fiscal Year: \$11,800

Year:

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 24 Kramar Street

Address Line2:

City: ROCHESTER

State: NY

Postal Code: 14623

Plus 4:

Province Region:

Country: USA

Procurement Description: Provide a customized database solution to download website data and manage locally in access

Procurement Transactions Listing:

Additional Comments: