

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.orleansdevelopment.org/#!ocld/cx6s">http://www.orleansdevelopment.org/#!ocld/cx6s</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: County of Orleans Industrial Development Agency

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 03/10/2011  
End Date:  
Amount: \$50,000  
Amount Expended for Fiscal Year: \$12,878.03  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 121 North Main Street  
Address Line2:  
City: ALBION  
State: NY  
Postal Code: 14411  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide administrative services to the Corporation

2. Vendor Name: H. Sichertman & Company

Type of Procurement: Consulting Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$12,881.72  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Drive  
Address Line2:  
City: EAST AMHERST  
State: NY  
Postal Code: 14051  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Professional Services

Procurement Transactions Listing:

3. Vendor Name: Hurwitz & Fine, P.C.

Type of Procurement: Legal Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$7,965.15  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1300 Liberty Building  
Address Line2:  
City: BUFFALO  
State: NY  
Postal Code: 14202  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Legal Services

Procurement Report for Orleans County Local Development Corporation

Run Date: 04/29/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

---

Procurement Transactions Listing:

Additional Comments: