

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	No	
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?		
3. Does the Authority allow for exceptions to the procurement guidelines?		
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: H. Alan Chan, CPA, PC</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 07/01/2011  End Date:  Amount: \$35,400  Amount Expended for Fiscal Year: \$35,400  Fair market value: \$35,400</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 676 58th Street  Address Line2:  City: BROOKLYN  State: NY  Postal Code: 11220  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Accounting service</p>	<p>2. Vendor Name: Innovative Program Associates</p> <p>Type of Procurement: Other  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 07/01/2011  End Date:  Amount: \$84,000  Amount Expended for Fiscal Year: \$84,000  Fair market value: \$84,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 370 E. 76th Street, Suite A2004  Address Line2:  City: NEW YORK  State: NY  Postal Code: 10021  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Brining new clients to the program.</p>
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Procurement Transactions Listing:

3. Vendor Name: The Driscoll Group

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 07/01/2011  
End Date: 06/30/2012  
Amount: \$60,000  
Amount Expended for Fiscal Year: \$60,000  
Fair market value: \$60,000

Explain why the fair market value is less than the amount:

Address Line1: 45-23 47th Street  
Address Line2:  
City: WOODSIDE  
State: NY  
Postal Code: 11377  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Government affair

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Procurement Transactions Listing:

Additional Comments: