

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.slcida.com/assets/files/IDALDC/2015IDALDC/LDC-15-01-01.pdf">http://www.slcida.com/assets/files/IDALDC/2015IDALDC/LDC-15-01-01.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

**Procurement Transactions Listing:**

1. Vendor Name: Massena Electric Department

2. Vendor Name: Pease & Gustafson, LLP

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 07/01/2013  
 End Date: 06/30/2015  
 Amount: \$51,300  
 Amount Expended for Fiscal Year: \$51,300  
 Fair market value: \$51,300

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$11,632.5  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 209  
 Address Line2:  
 City: MASSENA  
 State: NY  
 Postal Code: 13662  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Specialized consulting (power/energy issues)

Address Line1: 40 Main St  
 Address Line2:  
 City: MASSENA  
 State: NY  
 Postal Code: 13662  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

<p>3. Vendor Name: Pinto, Mucenski, Hooper, VanHouse &amp; Co.</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 01/01/2012</p> <p>End Date: 12/31/2015</p> <p>Amount: \$11,700</p> <p>Amount Expended for Fiscal Year: \$11,700</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 327</p> <p>Address Line2:</p> <p>City: OGDENSBURG</p> <p>State: NY</p> <p>Postal Code: 13669</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Audit services</p>	<p>4. Vendor Name: Silver &amp; Collins, Attorneys at Law</p> <p>Type of Procurement: Legal Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 06/07/2011</p> <p>End Date:</p> <p>Amount: \$15,000</p> <p>Amount Expended for Fiscal Year: \$8,000</p> <p>Fair market value: \$15,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 44 Court Street</p> <p>Address Line2:</p> <p>City: CANTON</p> <p>State: NY</p> <p>Postal Code: 13617</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Legal Services</p>
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Procurement Transactions Listing:

5. Vendor Name: St. Lawrence County Industrial  
Development Agency

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$200,000  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 19 Commerce Lane  
Address Line2: Suite 1  
City: CANTON  
State: NY  
Postal Code: 13617  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: This was a transfer of funds between two entities under common board control

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Procurement Transactions Listing:

Additional Comments: