

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.suffolkcountylandbank.org">http://www.suffolkcountylandbank.org</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Albrecht, Viggiano, Zureck & Company

2. Vendor Name: Cashin Associates, P.C.

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 03/26/2014  
 End Date:

Amount: \$10,840  
 Amount Expended for Fiscal Year: \$10,840  
 Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 25 Suffolk Court  
 Address Line2:  
 City: HAUPPAUGE  
 State: NY  
 Postal Code: 11788  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: 2013 2014 accounting and financial statement services. Awarded through RFP process.

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2014  
 End Date:

Amount: \$5,400  
 Amount Expended for Fiscal Year: \$5,400  
 Fair market value: \$5,400

Explain why the fair market value is less than the amount:

Address Line1: 1200 Veterans Memorial Highway  
 Address Line2:  
 City: HAUPPAUGE  
 State: NY  
 Postal Code: 11788  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Environmental Engineering Services, awarded through RFP process.

Procurement Transactions Listing:

3. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2014  
End Date:  
Amount: \$16,938.99  
Amount Expended for Fiscal Year: \$16,938.99  
Fair market value: \$16,938.99

Explain why the fair market value is less than the amount:

Address Line1: 333 Earle Ovington Blvd, Suite 901  
Address Line2:  
City: UNIONDALE  
State: NY  
Postal Code: 11553  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Services

4. Vendor Name: P.W. Grosser Consulting, Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2014  
End Date:  
Amount: \$5,250  
Amount Expended for Fiscal Year: \$5,250  
Fair market value: \$5,250

Explain why the fair market value is less than the amount:

Address Line1: 630 Johnson Avenue, Suite 7  
Address Line2:  
City: BOHEMIA  
State: NY  
Postal Code: 11716  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Environmental Engineering Services, awarded through RFP process.

Procurement Report for The Suffolk County Land Bank Corporation

Run Date: 04/15/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: