Procurement Report for Economic Development Corporation - Warren County **Run Date: 04/07/2015**

Fiscal Year Ending: 12/31/2014 **Status: CERTIFIED**

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.edcwc.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.

Vendor Name:	Adirondack Technical Solutions
Type of Procurement:	Technology - Consulting/Development or Sup
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2013
End Date:	
Amount:	$6,360
Amount Expended for Fiscal Year:	$9,074
Fair market value:	$6,360
Explain why the fair market value is less than the amount:	
Address Line1:	5457 State Route 40
Address Line2:	
City:	ARGYLE
State:	NY
Postal Code:	12809
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	IT Service

2.

Vendor Name:	Behan Communications
Type of Procurement:	Other Professional Services
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$5,883
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	86 Glen Street
Address Line2:	PO Box 2077
City:	GLENS FALLS
State:	NY
Postal Code:	12801
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	PR Marketing

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Procurement Transactions Listing:

3. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/17/2013
End Date:
Amount: $15,000
Amount Expended for Fiscal Year: $15,201.9
Fair market value: $15,000
Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway
Address Line2: Suite 1101
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal Services

4. Vendor Name: Keena

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2012
End Date:
Amount: $5,000
Amount Expended for Fiscal Year: $5,377
Fair market value: $5,000
Explain why the fair market value is less than the amount:

Address Line1: 2 Progress Boulvevard
Address Line2:
City: QUEENSBURY
State: NY
Postal Code: 12804
Plus 4:
Province Region:
Country: USA
Procurement Description: Payroll Services PEO

Procurement Transactions Listing:

5. Vendor Name: Marvin and Company PC

Type of Procurement:	Financial Services
Award Process:	Authority Contract - Competitive Bid
Award Date:	06/12/2012
End Date:	06/12/2014
Amount:	$5,400
Amount Expended for Fiscal Year:	$5,775
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	111 Everts Avenue
Address Line2:	
City:	QUEENSBURY
State:	NY
Postal Code:	12804
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Audit and tax services

6. Vendor Name: Miles Ahead Communications

Type of Procurement:	Other Professional Services
Award Process:	Authority Contract - Competitive Bid
Award Date:	03/03/2014
End Date:	03/03/2017
Amount:	$22,000
Amount Expended for Fiscal Year:	$23,410
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	11 Wellington Drive
Address Line2:	
City:	SARATOGA SPRINGS
State:	NY
Postal Code:	12866
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Public Relations & Marketing

Procurement Transactions Listing:

7.

Vendor Name:	R.A. Wiedemann & Associates Inc
Type of Procurement:	Consulting Services
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$5,030
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	P O Box 621
Address Line2:	
City:	GEORGETOWN
State:	KY
Postal Code:	40324
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Consulting Services

8.

Vendor Name:	WAMC Northeast Pubic Radio
Type of Procurement:	Other Professional Services
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$9,230
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	318 Central Avenue
Address Line2:	P O B ox 66600
City:	ALBANY
State:	NY
Postal Code:	12207
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Underwriting Agreement

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Additional Comments: