

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.wycoida.org/wyoming-county-business-center-reports-and-budgets
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Freed Maxick CPA's, PC

2. Vendor Name: McDonald Financial Services

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2014
 End Date: 12/31/2014
 Amount: \$6,500
 Amount Expended for Fiscal Year: \$6,500
 Fair market value: \$6,500

Explain why the fair market value is less than the amount:

Address Line1: One Evans Street
 Address Line2:
 City: BATAVIA
 State: NY
 Postal Code: 14020
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Contract for Auditing

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 08/01/2014
 End Date:
 Amount: \$100,000
 Amount Expended for Fiscal Year: \$100,000
 Fair market value: \$100,000

Explain why the fair market value is less than the amount:

Address Line1: 1616 South Voss Road, Suite 870
 Address Line2:
 City: HOUSTON
 State: TX
 Postal Code: 77057
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Retainer for Financial Advisory Services

Procurement Transactions Listing:

3. Vendor Name: Wyoming County IDA

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$20,000
Amount Expended for Fiscal Year: \$20,000
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 6470 Route 20A, Suite 4
Address Line2:
City: PERRY
State: NY
Postal Code: 14530
Plus 4:
Province Region:
Country: USA
Procurement Description: Administrative Services Fee

Procurement Report for Wyoming County Business Center

Run Date: 06/24/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: