

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://fairportoced.org/urban-renewal-agency/ura-policies.htm
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Happy Software

2. Vendor Name: Raymond F. Wager, CPA

Type of Procurement: Technology - Software
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/01/2014
 End Date: 12/31/2014
 Amount: \$5,746
 Amount Expended for Fiscal Year: \$6,146
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Financial Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 10/01/2013
 End Date: 12/31/2013
 Amount: \$9,550
 Amount Expended for Fiscal Year: \$9,550
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 11 Federal Street Federal Street
 Address Line2:
 City: SARATOGA SPRINGS
 State: NY
 Postal Code: 12866
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Software Support

Address Line1: 1020 Lehigh Station Road
 Address Line2:
 City: HENRIETTA
 State: NY
 Postal Code: 14467
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Audit services of independent accountant

Procurement Report for Village of Fairport Urban Renewal Agency

Run Date: 03/09/2015

Fiscal Year Ending: 09/30/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: