

Procurement-Information:

| Question | Response | URL (if applicable) |
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| 1. Does the Authority have procurement guidelines? | Yes | http://www.saratogacitycenter.org/wp-content/uploads/2010/05/Procurement-Guidelines.pdf |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | Yes | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | Yes | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | Yes | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?. | Yes | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | Yes | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes | |

Procurement Transactions Listing:

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| <p>1. Vendor Name: BR Johnson Inc.</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Competitive Bid Award Date: 05/08/2013 End Date: 05/15/2014 Amount: \$302,000 Amount Expended for Fiscal Year: \$45,300 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 6960 Fly Road Address Line2: City: EAST SYRACUSE State: NY Postal Code: 13057 Plus 4: 9660 Province Region: Country: USA</p> <p>Procurement Description: Removal and replacement of individual operable partitions and tracks.</p> | <p>2. Vendor Name: Bette Cring Construction</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Competitive Bid Award Date: 05/07/2014 End Date: Amount: \$225,000 Amount Expended for Fiscal Year: \$159,796.45 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 22 Century Hill Drive Address Line2: Suite 201 City: LATHAM State: NY Postal Code: 12110 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Architectural/Engineering Design Build</p> |
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Procurement Transactions Listing:

3. Vendor Name: Carl Walker

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 04/03/2014
End Date:
Amount: \$29,011
Amount Expended for Fiscal Year: \$27,398.32
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6 North Broad Street
Address Line2: Suite 320
City: WOODBURY
State: NJ
Postal Code: 08096
Plus 4:
Province Region:
Country: USA

Procurement Description: Feasibility Study including consulting services and labor expenses

4. Vendor Name: Electric Concepts

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 07/16/2014
End Date: 11/12/2014
Amount: \$5,200
Amount Expended for Fiscal Year: \$5,200
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 5473
Address Line2:
City: CLIFTON PARK
State: NY
Postal Code: 12065
Plus 4:
Province Region:
Country: USA

Procurement Description: Replace LED retrofit kits on canopy

Procurement Transactions Listing:

5. Vendor Name: Flex Electrical Constructors Inc.

Type of Procurement: Design and Construction/Maintenance
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/07/2014
 End Date: 07/21/2014
 Amount: \$139,600
 Amount Expended for Fiscal Year: \$139,600
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 2431 Third Avenue
 Address Line2:
 City: WATERVLIET
 State: NY
 Postal Code: 12189
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Lighting Upgrade

6. Vendor Name: Gracecom Communications

Type of Procurement: Commodities/Supplies
 Award Process: Purchased Under State Contract
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$7,430.66
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 2215 Central Ave
 Address Line2:
 City: SCHENECTADY
 State: NY
 Postal Code: 12304
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Purchased new phone system

Procurement Transactions Listing:

7. Vendor Name: Krueger International Inc.

Type of Procurement: Commodities/Supplies
 Award Process: Purchased Under State Contract
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$123,450.7
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 8100
 Address Line2:
 City: GREEN BAY
 State: WI
 Postal Code: 54308
 Plus 4: 8100
 Province Region:
 Country: USA

Procurement Description: Purchase of chairs

8. Vendor Name: Lemery Greisler LLC

Type of Procurement: Legal Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 03/13/2013
 End Date:
 Amount: \$30,000
 Amount Expended for Fiscal Year: \$5,625
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 10 Railroad Place
 Address Line2:
 City: SARATOGA SPRINGS
 State: NY
 Postal Code: 12866
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal & Bond Council Services

Procurement Transactions Listing:

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| <p>9. Vendor Name: Phillips Associates</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 03/13/2013 End Date: 09/13/2014 Amount: \$13,250 Amount Expended for Fiscal Year: \$13,250 Fair market value: \$13,250</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 376 Broadway Address Line2: City: SARATOGA SPRINGS State: NY Postal Code: 12866 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Engineering for Lighting Upgrades</p> | <p>10. Vendor Name: The LA Group</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Competitive Bid Award Date: 09/11/2014 End Date: Amount: \$25,000 Amount Expended for Fiscal Year: \$17,711.25 Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 40 Long Alley Address Line2: City: SARATOGA SPRINGS State: NY Postal Code: 12866 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Consultation services for the SEQRA review process</p> |
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Procurement Report for Saratoga Springs City Center Authority

Run Date: 07/20/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: