Procurement Report for Amherst Industrial Development Agency **Run Date: 07/26/2016**

Fiscal Year Ending: 12/31/2015 **Status: CERTIFIED**

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.AmherstIDA.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1.

Vendor Name:	ASG Network Specialists
Type of Procurement:	Technology - Consulting/Development or Su
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$4,772
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	50 Riverview Court
Address Line2:	
City:	GRAND ISLAND
State:	NY
Postal Code:	14072
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	IT services

2.

Vendor Name:	Amherst Alarm
Type of Procurement:	Technology - Hardware
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$3,907
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	435 Lawrence Bell Dr.
Address Line2:	
City:	AMHERST
State:	NY
Postal Code:	14221
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Purchase and set up of surveillance equipment for AIDA offices and grounds.

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Procurement Transactions Listing:

3.

Vendor Name:	Center for Governmental Research
Type of Procurement:	Other Professional Services
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	12/17/2014
End Date:	12/31/2015
Amount:	$18,500
Amount Expended for Fiscal Year:	$18,500
Fair market value:	$18,500
Explain why the fair market value is less than the amount:	
Address Line1:	1 South Washington St
Address Line2:	Suite 400
City:	ROCHESTER
State:	NY
Postal Code:	14614
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Research and preparation of AIDA Fiscal Impact Analysis

4.

Vendor Name:	Greenworks
Type of Procurement:	Design and Construction/Maintenance
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$6,036
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	471 Mill St
Address Line2:	
City:	AMHERST
State:	NY
Postal Code:	14221
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Outside Maintenance

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Procurement Transactions Listing:

5. Vendor Name: Joseph Miller

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $5,400
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 460 Berryman Dr
Address Line2:
City: AMHERST
State: NY
Postal Code: 14226
Plus 4:
Province Region:
Country: USA

Procurement Description: Inside Cleaning Services

6. Vendor Name: Masiello, Martucci, Calabrese & Assoc

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2013
End Date: 12/31/2015
Amount: $6,000
Amount Expended for Fiscal Year: $6,000
Fair market value: $6,000
Explain why the fair market value is less than the amount:

Address Line1: Cathedral Place
Address Line2: 298 Main St - Suite 300
City: BUFFALO
State: NY
Postal Code: 14202
Plus 4:
Province Region:
Country: USA

Procurement Description: Marketing and consulting services

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Procurement Transactions Listing:

7. Vendor Name: Paul Leone

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2012
End Date:
Amount: $7,200
Amount Expended for Fiscal Year: $7,200
Fair market value: $7,200
Explain why the fair market value is less than the amount:

Address Line1: 86 McKenzie Ct
Address Line2:
City: BUFFALO
State: NY
Postal Code: 14227
Plus 4:
Province Region:
Country: USA
Procurement Description: Business development consultant

8. Vendor Name: The Bonadio Group

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2018
Amount: $10,500
Amount Expended for Fiscal Year: $10,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6400 Sheridan Dr
Address Line2:
City: AMHERST
State: NY
Postal Code: 14221
Plus 4:
Province Region:
Country: USA
Procurement Description: Accounting Services

Procurement Transactions Listing:

Additional Comments: