

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.chemungcountyida.com">www.chemungcountyida.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

**Procurement Transactions Listing:**

1. Vendor Name: Bruckner, Tillett, Rossi, Cahill & Associates

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/11/2015  
 End Date:  
 Amount: \$6,900  
 Amount Expended for Fiscal Year: \$0  
 Fair market value: \$6,900

Explain why the fair market value is less than the amount:

Address Line1: 500 Linden Oaks, Suite 130  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14625  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Appraisal

2. Vendor Name: Martin Ottenschott

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 04/01/2015  
 End Date: 12/01/2015  
 Amount: \$5,000  
 Amount Expended for Fiscal Year: \$5,000  
 Fair market value: \$5,000

Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 1149  
 Address Line2:  
 City: ELMIRA  
 State: NY  
 Postal Code: 14902  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Maintenance

Procurement Transactions Listing:

3. Vendor Name: Southern Tier Economic Growth

Type of Procurement: Staffing Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 05/04/2015  
End Date: 12/31/2016  
Amount: \$100,000  
Amount Expended for Fiscal Year: \$100,000  
Fair market value: \$100,000

Explain why the fair market value is less than the amount:

Address Line1: 400 East Church St.  
Address Line2:  
City: ELMIRA  
State: NY  
Postal Code: 14901  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Services

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Procurement Transactions Listing:

Additional Comments: