

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.essexcountyida.com/newsite/index.php?option=com_content&amp;view=article&amp;id=100&amp;Itemid=171">http://www.essexcountyida.com/newsite/index.php?option=com_content&amp;view=article&amp;id=100&amp;Itemid=171</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Barbara Dwyer

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 12/18/2014  
 End Date:  
 Amount: \$6,000  
 Amount Expended for Fiscal Year: \$6,000  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: PO Box 775  
 Address Line2: 5694 Cascade Road  
 City: LAKE PLACID  
 State: NY  
 Postal Code: 12946  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: financial review and statements for 2014

2. Vendor Name: Jenifer Briggs

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 11/15/2005  
 End Date:  
 Amount: \$8,000  
 Amount Expended for Fiscal Year: \$8,000  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 2296 Saranac Avenue  
 Address Line2:  
 City: LAKE PLACID  
 State: NY  
 Postal Code: 12946  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: legal services

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Procurement Transactions Listing:

Additional Comments: