

Procurement Report for Hempstead Industrial Development Agency

Run Date: 07/26/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.TOHIDA.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:**

1. Vendor Name:	Bluetooth Advertising and Marketing	2. Vendor Name:	Milliman Inc.
Type of Procurement:	Other Professional Services	Type of Procurement:	Other Professional Services
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	12/17/2014	Award Date:	12/17/2014
End Date:	12/31/2015	End Date:	
Amount:	\$75,320	Amount:	\$6,175
Amount Expended for Fiscal	\$75,320	Amount Expended for Fiscal	\$6,175
Year:		Year:	
Fair market value:	\$75,320	Fair market value:	\$6,175
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	100 Merrick Road	Address Line1:	One Penn Plaza
Address Line2:	Suite 210W	Address Line2:	38th Floor
City:	ROCKVILLE CENTRE	City:	NEW YORK
State:	NY	State:	NY
Postal Code:	11570	Postal Code:	10119
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	advertising & marketing for Agency including media, print, radio and website.	Procurement Description:	Actuary Services

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Procurement Transactions Listing:

3. Vendor Name: Sheehan and Company CPA's

Type of Procurement: Financial Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/17/2014  
End Date: 12/31/2015  
Amount: \$24,500  
Amount Expended for Fiscal Year: \$24,500  
Fair market value:

Explain why the fair market  
value is less than the amount:

Address Line1: 165 Orinoco Drive  
Address Line2:  
City: BRIGHTWATERS  
State: NY  
Postal Code: 11718  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Certified Public Accountants audit of  
IDA for filings required by the State.

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Additional Comments: