

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://livingstoncountydevelopment.com/agencies-ida.html">http://livingstoncountydevelopment.com/agencies-ida.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: BME Associates</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 03/07/2014</p> <p>End Date: 01/08/2016</p> <p>Amount: \$63,448.31</p> <p>Amount Expended for Fiscal Year: \$63,448.31</p> <p>Fair market value: \$63,448.31</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 10 Lift Bridge Lane East</p> <p>Address Line2:</p> <p>City: FAIRPORT</p> <p>State: NY</p> <p>Postal Code: 14450</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Engineering Fees</p>	<p>2. Vendor Name: EFP Rotenberg, LLP</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/02/2015</p> <p>End Date: 10/02/2017</p> <p>Amount: \$5,250</p> <p>Amount Expended for Fiscal Year: \$5,250</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 280 Kenneth Dr. Suite 100</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14623</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Auditing Services</p>
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Procurement Transactions Listing:

3. Vendor Name: Underberg & Kessler

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 03/07/2014  
 End Date:  
 Amount: \$41,065.92  
 Amount Expended for Fiscal Year: \$41,065.92  
 Fair market value: \$41,065.92

Explain why the fair market value is less than the amount:

Address Line1: 300 Bausch and Lomb Place  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14604  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Legal Fees

4. Vendor Name: Woodstone Earth Construction

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 06/26/2015  
 End Date: 09/24/2016  
 Amount: \$13,956.96  
 Amount Expended for Fiscal Year: \$13,956.96  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 485 State Route 21  
 Address Line2:  
 City: PALMYRA  
 State: NY  
 Postal Code: 14522  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Construction Services

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Procurement Transactions Listing:

Additional Comments: