

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.growmonroe.org/policies">http://www.growmonroe.org/policies</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: County of Monroe</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2015</p> <p>End Date: 12/31/2015</p> <p>Amount: \$270,000</p> <p>Amount Expended for Fiscal Year: \$270,000</p> <p>Fair market value: \$270,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 39 West Main Street</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14614</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Administrative support and facilities.</p>	<p>2. Vendor Name: Greater Rochester Enterprise</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2015</p> <p>End Date: 12/31/2015</p> <p>Amount: \$50,000</p> <p>Amount Expended for Fiscal Year: \$50,000</p> <p>Fair market value: \$50,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 100 Chestnut Street</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14614</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Economic Development Partnership Marketing</p>
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Procurement Transactions Listing:

3. Vendor Name: Harris Beach, LLP

Type of Procurement: Legal Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2012  
End Date: 12/31/2015  
Amount: \$0  
Amount Expended for Fiscal Year: \$70,410  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Services Contract calls for billing at standard billing rates.

4. Vendor Name: High Tech Rochester Inc.

Type of Procurement: Other  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2015  
Amount: \$150,000  
Amount Expended for Fiscal Year: \$150,000  
Fair market value: \$150,000  
Explain why the fair market value is less than the amount:

Address Line1: 150 Lucius Gordon Drive  
Address Line2:  
City: WEST HENRIETTA  
State: NY  
Postal Code: 14586  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Assistance in organizing and arranging The Entrepreneur's Network program.

Procurement Transactions Listing:

5. Vendor Name: Loewke & Brill Consulting Group

Type of Procurement: Other  
Award Process: Authority Contract - Competitive Bid  
Award Date: 11/01/2015  
End Date: 12/01/2015  
Amount: \$82,400  
Amount Expended for Fiscal Year: \$82,400  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 491 Elmgrove Road  
Address Line2: Suite #2  
City: ROCHESTER  
State: NY  
Postal Code: 14606  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Local Labor Compliance Monitoring

6. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2012  
End Date: 12/31/2015  
Amount: \$12,800  
Amount Expended for Fiscal Year: \$11,100  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Audit of Financial Statements

Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2014  
End Date: 12/31/2015  
Amount: \$0  
Amount Expended for Fiscal Year: \$17,650  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Verified Exemptions/IBM Audit.  
Contract calls for billing at standard billing rates.

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Procurement Transactions Listing:

Additional Comments: