

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.growmonroe.org/policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

1.	Vendor Name:	County of Monroe	2.	Vendor Name:	Greater Rochester Enterprise
Type of Procurement:	Other		Type of Procurement:	Other	
Award Process:	Authority Contract - Non-Competitive Bid		Award Process:	Authority Contract - Non-Competitive Bid	
Award Date:	01/01/2015		Award Date:	01/01/2015	
End Date:	12/31/2015		End Date:	12/31/2015	
Amount:	\$270,000		Amount:	\$50,000	
Amount Expended for Fiscal Year:	\$270,000		Amount Expended for Fiscal Year:	\$50,000	
Fair market value:	\$270,000		Fair market value:	\$50,000	
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:	39 West Main Street		Address Line1:	100 Chestnut Street	
Address Line2:			Address Line2:		
City:	ROCHESTER		City:	ROCHESTER	
State:	NY		State:	NY	
Postal Code:	14614		Postal Code:	14614	
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:	USA		Country:	USA	
Procurement Description:	Administrative support and facilities.		Procurement Description:	Economic Development Partnership Marketing	

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

3. Vendor Name: Harris Beach, LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2015
Amount: \$0
Amount Expended for Fiscal Year: \$70,410
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 99 Garnsey Road
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services Contract calls for
billing at standard billing rates.

4. Vendor Name: High Tech Rochester Inc.

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$150,000
Amount Expended for Fiscal Year: \$150,000
Fair market value: \$150,000

Explain why the fair market
value is less than the amount:

Address Line1: 150 Lucius Gordon Drive
Address Line2:
City: WEST HENRIETTA
State: NY
Postal Code: 14586
Plus 4:
Province Region:
Country: USA

Procurement Description: Assistance in organizing and arranging
The Entrepreneur's Network program.

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

5. Vendor Name: Loewke & Brill Consulting Group

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 11/01/2015
End Date: 12/01/2015
Amount: \$82,400
Amount Expended for Fiscal Year: \$82,400
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 491 Elmgrove Road
Address Line2: Suite #2
City: ROCHESTER
State: NY
Postal Code: 14606
Plus 4:
Province Region:
Country: USA
Procurement Description: Local Labor Compliance Monitoring

6. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2015
Amount: \$12,800
Amount Expended for Fiscal Year: \$11,100
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA
Procurement Description: Audit of Financial Statements

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2015
Amount: \$0
Amount Expended for Fiscal Year: \$17,650
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Verified Exemptions/IBM Audit.
Contract calls for billing at standard
billing rates.

Procurement Report for Monroe Industrial Development Agency

Run Date: 07/08/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: