

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://syracusecentral.com/Onondaga/media/Onondaga/OCIDA/OCIDA-Handbook-update-3-3-15.pdf">http://syracusecentral.com/Onondaga/media/Onondaga/OCIDA/OCIDA-Handbook-update-3-3-15.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

**Procurement Transactions Listing:**

1. Vendor Name: CNY Regional Planning & Dev. Board      2. Vendor Name: Gilberti Stinziano Heintz & Smith, P.C.

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 04/17/2011  
 End Date:  
 Amount: \$25,000  
 Amount Expended for Fiscal Year: \$19,797.74  
 Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 100 Clinton Square, Suite 200  
 Address Line2: 126 North Salina St.  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13202  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: White Pines Commerce Park GEIS review.

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 01/01/2015  
 End Date: 12/31/2017  
 Amount: \$0  
 Amount Expended for Fiscal Year: \$14,382  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 555 E. genesee Street  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13202  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Legal Services

Procurement Transactions Listing:

3. Vendor Name: Onondaga County

Type of Procurement: Staffing Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/27/2015  
End Date: 12/31/2015  
Amount: \$288,252  
Amount Expended for Fiscal Year: \$209,864  
Fair market value: \$288,252

Explain why the fair market value is less than the amount:

Address Line1: 421 Montgomery Street  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13202  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Staffing of the Onondaga County Industrial Development Agency

4. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2017  
Amount: \$42,000  
Amount Expended for Fiscal Year: \$14,000  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: The Foundry  
Address Line2: 432 North Franklin Street  
City: SYRACUSE  
State: NY  
Postal Code: 13204  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Audit services

Procurement Transactions Listing:

5. Vendor Name: Unimar, Inc.

Type of Procurement: Other  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 10/07/2014  
End Date:  
Amount: \$4,495  
Amount Expended for Fiscal Year: \$4,495  
Fair market value: \$4,495

Explain why the fair market value is less than the amount:

Address Line1: 3195 Vickery Road  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13212  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Training on new dynamics Great Plains software

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Procurement Transactions Listing:

Additional Comments: