

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.steubencountyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bergmann Associates

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 09/15/2014
 End Date: 07/10/2015
 Amount: \$90,000
 Amount Expended for Fiscal Year: \$34,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 10B Madison Avenue Extension
 Address Line2:
 City: ALBANY
 State: NY
 Postal Code: 12203
 Plus 4: 7314
 Province Region:
 Country: USA
 Procurement Description: Consulting Services

2. Vendor Name: EFP Rotenberg

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/28/2016
 End Date: 03/31/2016
 Amount: \$8,200
 Amount Expended for Fiscal Year: \$8,200
 Fair market value: \$8,200

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive, Suite 100
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14623
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Annual Audit

Procurement Transactions Listing:

3. Vendor Name: Ingalls Planning & Design

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 10/01/2014
End Date: 10/01/2015
Amount: \$90,000
Amount Expended for Fiscal Year: \$61,310.6
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Box Factory
Address Line2: 6 N Main Street, Suite 200G
City: FAIRPORT
State: NY
Postal Code: 14450
Plus 4:
Province Region:
Country: USA

Procurement Description: The development of a waterfront revitalization plan for the Town of Urbana and Village of Hammondsport

4. Vendor Name: Three Rivers Development Corporation

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$24,000
Amount Expended for Fiscal Year: \$24,000
Fair market value: \$24,000

Explain why the fair market value is less than the amount:

Address Line1: 114 Pine Street, Suite 201
Address Line2:
City: CORNING
State: NY
Postal Code: 14830
Plus 4:
Province Region:
Country: USA

Procurement Description: To support efforts to develop Energy Institute for Steuben County

Procurement Transactions Listing:

5. Vendor Name: Welch & Zink

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$9,000
Amount Expended for Fiscal Year: \$9,000
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5 E. Market Street, Suite 201
Address Line2:
City: CORNING
State: NY
Postal Code: 14830
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal Services

Procurement Transactions Listing:

Additional Comments: