

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://ulstercountyny.gov/sites/default/files/UCIDA-2013-Procurement-Policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Hodgson Russ

Type of Procurement: Legal Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$6,250
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway
 Address Line2: Suite 301
 City: ALBANY
 State: NY
 Postal Code: 12207
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Legal Services

2. Vendor Name: Pattison, Koskey, Howe & Bucci

Type of Procurement: Financial Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/01/2015
 End Date: 12/31/2015
 Amount: \$7,040.72
 Amount Expended for Fiscal Year: \$7,040.72
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 502 Union Street
 Address Line2:
 City: HUDSON
 State: NY
 Postal Code: 12534
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Auditing Services

Procurement Transactions Listing:

3. Vendor Name: Ulster County

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$40,000
Amount Expended for Fiscal Year: \$40,000
Fair market value: \$40,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 1800
Address Line2:
City: KINGSTON
State: NY
Postal Code: 12402
Plus 4:
Province Region:
Country: USA

Procurement Description: Administrative Services

4. Vendor Name: Ulster County Economic Development Alliance

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$5,000
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 1800
Address Line2:
City: KINGSTON
State: NY
Postal Code: 12402
Plus 4:
Province Region:
Country: USA

Procurement Description: Marketing

Procurement Transactions Listing:

Additional Comments: