

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://business.westchestergov.com/incentives/ida">http://business.westchestergov.com/incentives/ida</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Bleakley Platt & Schmidt, LLP

Type of Procurement: Legal Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/02/2012  
End Date:  
Amount: \$122,184.03  
Amount Expended for Fiscal Year: \$122,184.03  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: One North Lexington Avenue  
Address Line2:  
City: WHITE PLAINS  
State: NY  
Postal Code: 10601  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: General Counsel Services

2. Vendor Name: County of Westchester

Type of Procurement: Other  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/05/2013  
End Date: 12/31/2014  
Amount: \$547,916.59  
Amount Expended for Fiscal Year: \$547,916.59  
Fair market value: \$547,916.59  
Explain why the fair market value is less than the amount:

Address Line1: 148 Martine Avenue  
Address Line2: 9 Floor  
City: WHITE PLAINS  
State: NY  
Postal Code: 10601  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Contract for Rent and Services

Procurement Transactions Listing:

3. Vendor Name: McGrath & Company

4. Vendor Name: O'Connor Davies, LLP

Type of Procurement: Other  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 05/18/2015  
 End Date:  
 Amount: \$7,500  
 Amount Expended for Fiscal Year: \$7,500  
 Fair market value: \$7,500

Explain why the fair market value is less than the amount:

Address Line1: 1069 Main Street  
 Address Line2:  
 City: FISHKILL  
 State: NY  
 Postal Code: 12524  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Property Appraisal

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 12/31/2014  
 End Date: 12/31/2018  
 Amount: \$21,800  
 Amount Expended for Fiscal Year: \$21,800  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 500 Mamaroneck Avenue  
 Address Line2:  
 City: HARRISON  
 State: NY  
 Postal Code: 10528  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Auditing Services (note contract awarded for 12/31/2014 to 12/31/2018 in 12/20014

Procurement Transactions Listing:

<p>5. Vendor Name: Spain Agency</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 08/10/2013  End Date: 08/10/2014  Amount: \$7,066  Amount Expended for Fiscal Year: \$7,066  Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 625 U.S. RT 6  Address Line2:  City: MAHOPAC  State: NY  Postal Code: 10541  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Insurance Policy for Directors &amp; Officers</p>	<p>6. Vendor Name: Thompson &amp; Bender</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 08/01/2013  End Date: 07/31/2016  Amount: \$271,267.75  Amount Expended for Fiscal Year: \$271,267.75  Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 1192 Pleasantville Road  Address Line2:  City: BRIARCLIFF MANOR  State: NY  Postal Code: 10510  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Provide public relations, marketing and advertising services. annual contract renewed up to 3 years.</p>
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Procurement Transactions Listing:

7. Vendor Name: todaymedia

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/15/2014  
End Date:  
Amount: \$16,015  
Amount Expended for Fiscal Year: \$16,015  
Fair market value: \$16,015

Explain why the fair market value is less than the amount:

Address Line1: 3301 Lancaster Pike  
Address Line2: Suite 5C  
City: WILMINGTON  
State: DE  
Postal Code: 19805  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Marketing

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Procurement Transactions Listing:

Additional Comments: