

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.chautauqualandbank.org/resources/bylaws
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Buffamante Whipple Buttafaro, PC

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$5,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 201 West Thrid Street
Address Line2: Suite 300
City: JAMESTOWN
State: NY
Postal Code: 14701
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit

2. Vendor Name: Chautauqua Abstract

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,708.5
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 25 E Chautauqua St
Address Line2:
City: MAYVILLE
State: NY
Postal Code: 14757
Plus 4:
Province Region:
Country: USA

Procurement Description: Title searches

Procurement Transactions Listing:

3. Vendor Name: Dan's Moving and Storage

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$9,320.54
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 211 W 2nd St
Address Line2:
City: DUNKIRK
State: NY
Postal Code: 14048
Plus 4:
Province Region:
Country: USA

Procurement Description: Evictions and storage of property belongings

4. Vendor Name: Eric's Property Maintenance

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$24,500
Amount Expended for Fiscal Year: \$23,185.15
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 103
Address Line2:
City: FALCONER
State: NY
Postal Code: 14733
Plus 4:
Province Region:
Country: USA

Procurement Description: Lawn care and snow removal

Procurement Transactions Listing:

Additional Comments: