

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.civiccenterlfdc.com/sites/default/files/file/CC%20-%20Purchasing%20Policy.pdf">http://www.civiccenterlfdc.com/sites/default/files/file/CC%20-%20Purchasing%20Policy.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: AP Safety & Security Corp.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/01/2015  
End Date: 02/01/2016  
Amount: \$27,130  
Amount Expended for Fiscal Year: \$27,130  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: c/o MAPCO  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Security Guard ServicesCivic  
Garage50/50 Split w/ MAPCO

2. Vendor Name: Adams Bell Adams, PC

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2016  
Amount: \$51,000  
Amount Expended for Fiscal Year: \$17,000  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 28 E. Main Street, Ste. 600  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14614  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consultant management Services

Procurement Transactions Listing:

3. Vendor Name: Bonadio & Co., LLP

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 01/01/2011  
 End Date: 12/31/2016  
 Amount: \$40,500  
 Amount Expended for Fiscal Year: \$14,000  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sulleys Trail  
 Address Line2:  
 City: PITTSFORD  
 State: NY  
 Postal Code: 14534  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Audit Services

4. Vendor Name: Brown & Brown Insurance

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 02/01/2014  
 End Date: 02/01/2015  
 Amount: \$24,399  
 Amount Expended for Fiscal Year: \$24,399  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 45 East Avenue  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14604  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Insurance Coverage

Procurement Transactions Listing:

<p>5. Vendor Name: Brown &amp; Brown Insurance</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 08/01/2015</p> <p>End Date: 08/01/2016</p> <p>Amount: \$8,370</p> <p>Amount Expended for Fiscal Year: \$8,370</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 45 East Avenue</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14604</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Insurance Coverage</p>	<p>6. Vendor Name: County of Monroe Industrial Dev. Agency</p> <p>Type of Procurement: Other</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$51,050</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 50 W. Main Street</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14614</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Payment in lieu of taxes</p>
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**Procurement Transactions Listing:**

<p>7. Vendor Name: County of Monroe Industrial Dev. Agency</p> <p>Type of Procurement: Other</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$164,315</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 50 W. Main Street</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14614</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Payment in lieu of taxes (City of Rochester)</p>	<p>8. Vendor Name: Crane Hogan Structural Systems Inc.</p> <p>Type of Procurement: Design and Construction/Maintenance</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/28/2011</p> <p>End Date:</p> <p>Amount: \$1,960,595</p> <p>Amount Expended for Fiscal Year: \$204,511</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 3001 Brockport Road</p> <p>Address Line2:</p> <p>City: SPENCERPORT</p> <p>State: NY</p> <p>Postal Code: 14559</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Design Build Civic Center renovations and repairs</p>
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Procurement Transactions Listing:

9. Vendor Name: Monroe County Dir. of Finance

10. Vendor Name: Monroe County Finance

Type of Procurement: Other  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/30/2003  
 End Date: 12/30/2023  
 Amount: \$144,952  
 Amount Expended for Fiscal Year: \$144,952  
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 11/01/2003  
 End Date: 10/31/2023  
 Amount: \$234,589  
 Amount Expended for Fiscal Year: \$234,589  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 39 W. Main Street  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14614  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Garage reimbursment for electrical use

Address Line1: 39 W. Main Street, Suite 402  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14614  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Management Agreement

Procurement Report for Civic Center Monroe County Local Development Corporation

Run Date: 07/13/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: