

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.claytonldc.org/wp-content/uploads/2009/05/cldc-procurement-policy-3410.pdf">http://www.claytonldc.org/wp-content/uploads/2009/05/cldc-procurement-policy-3410.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bowers and Company

2. Vendor Name: Le Jit

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/01/2015  
 End Date:  
 Amount: \$5,090  
 Amount Expended for Fiscal Year: \$5,000  
 Fair market value: \$5,090

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 09/01/2015  
 End Date:  
 Amount: \$3,750  
 Amount Expended for Fiscal Year: \$3,750  
 Fair market value: \$3,750

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 1120 Commerce Park Drive East  
 Address Line2:  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: 544 Park Avenue Suite 603  
 Address Line2:  
 City: BROOKLYN  
 State: NY  
 Postal Code: 11205  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: audit services

Procurement Description: multi media for craft beverage promotion program

Procurement Report for Clayton Local Development Corporation

Run Date: 07/14/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

---

Procurement Transactions Listing:

Additional Comments: