

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.dutchesscountylcdc.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Cappillino & Rothschild LLP

2. Vendor Name: DC Economic Development Corp

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date:
 Amount: \$5,895
 Amount Expended for Fiscal Year: \$5,895
 Fair market value: \$5,895

Explain why the fair market value is less than the amount:

Address Line1: 7 Broad Street
 Address Line2:
 City: PAWLING
 State: NY
 Postal Code: 12564
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal counsel

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date: 12/31/2015
 Amount: \$75,000
 Amount Expended for Fiscal Year: \$75,000
 Fair market value: \$75,000

Explain why the fair market value is less than the amount:

Address Line1: 3 Neptune Road
 Address Line2:
 City: POUGHKEEPSIE
 State: NY
 Postal Code: 12601
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: administrative and technical support for LDC projects: market Dutchess County and provide marketing support for non profits

Procurement Transactions Listing:

3. Vendor Name: Development Counsellors International

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 12/11/2015
 End Date:
 Amount: \$208,470
 Amount Expended for Fiscal Year: \$208,470
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 215 Park Ave South, Suite 1403
 Address Line2:
 City: NEW YORK
 State: NY
 Postal Code: 10003
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: marketing

4. Vendor Name: One 4 the books, Lynn Heuermann

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date: 08/31/2015
 Amount: \$6,250
 Amount Expended for Fiscal Year: \$6,250
 Fair market value: \$6,250

Explain why the fair market value is less than the amount:

Address Line1: 108 Barnegat Rd
 Address Line2:
 City: POUGHKEEPSIE
 State: NY
 Postal Code: 12601
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Financial services

Procurement Transactions Listing:

5. Vendor Name: Sedore & Company CPA's

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2015
End Date: 12/31/2015
Amount: \$7,250
Amount Expended for Fiscal Year: \$7,250
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 2678 South Road, Suite 101
Address Line2:
City: POUGHKEEPSIE
State: NY
Postal Code: 12601
Plus 4:
Province Region:
Country: USA
Procurement Description: audit services

6. Vendor Name: Staff-Line

Type of Procurement: Staffing Services
Award Process: Authority Contract - Competitive Bid
Award Date: 09/01/2015
End Date:
Amount: \$119,772.72
Amount Expended for Fiscal Year: \$119,772.72
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 53 Academy Street
Address Line2:
City: POUGHKEEPSIE
State: NY
Postal Code: 12601
Plus 4:
Province Region:
Country: USA
Procurement Description: staffing services

Procurement Report for Dutchess County Local Development Corporation

Run Date: 07/14/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: