

**Procurement-Information:**

| Question   | Response | URL (if applicable)   |
|--|----------|---|
| 1. Does the Authority have procurement guidelines?   | Yes      | <a href="http://www.syracuselandsbank.dreamhosters.com/wp-content/uploads/2014/02/Procurement-Policy.pdf">http://www.syracuselandsbank.dreamhosters.com/wp-content/uploads/2014/02/Procurement-Policy.pdf</a> |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?   | Yes      |   |
| 3. Does the Authority allow for exceptions to the procurement guidelines?  | No       |   |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases?   | Yes      |   |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement?   | Yes      |   |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.   | No       |   |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?  | Yes      |   |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?                            | No       |   |
| 8a If Yes, was a record made of this impermissible contact?  |          |   |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes      |   |

Procurement Transactions Listing:

1. Vendor Name: Al Bracy Construction

2. Vendor Name: Arrow Fence Company Inc.

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 07/21/2015  
 End Date:  
 Amount: \$11,785  
 Amount Expended for Fiscal Year: \$11,785  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 3809 Pegasus Circle  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13209  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Property Renovation

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 10/20/2015  
 End Date:  
 Amount: \$2,475  
 Amount Expended for Fiscal Year: \$2,475  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 7784 New Route 31  
 Address Line2:  
 City: BALDWINSVILLE  
 State: NY  
 Postal Code: 13027  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Fencing

Procurement Transactions Listing:

3. Vendor Name: Brown & Brown Empire State

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/18/2015  
End Date: 09/01/2016  
Amount: \$40,301.15  
Amount Expended for Fiscal Year: \$40,301.15  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 500 Plum Street  
Address Line2: Suite 200  
City: SYRACUSE  
State: NY  
Postal Code: 13204  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Liability Insurance

4. Vendor Name: Brown & Brown Empire State

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 04/21/2015  
End Date: 05/17/2016  
Amount: \$4,831  
Amount Expended for Fiscal Year: \$4,831  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 500 Plum Street  
Address Line2: Suite 200  
City: SYRACUSE  
State: NY  
Postal Code: 13204  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Directors & Officers Insurance

Procurement Transactions Listing:

5. Vendor Name: Brown & Brown Empire State

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/18/2015  
End Date: 08/15/2016  
Amount: \$4,472  
Amount Expended for Fiscal Year: \$4,472  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 500 Plum Street  
Address Line2: Suite 200  
City: SYRACUSE  
State: NY  
Postal Code: 13204  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Worker's Comp

6. Vendor Name: CNY Philanthropy Center

Type of Procurement: Other  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 02/17/2015  
End Date: 03/31/2018  
Amount: \$73,831.54  
Amount Expended for Fiscal Year: \$19,098.7  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 431 East Fayette Street  
Address Line2: Suite 100  
City: SYRACUSE  
State: NY  
Postal Code: 13202  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Office Space

Procurement Transactions Listing:

7. Vendor Name: Churchill Environmental Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 10/20/2015  
End Date: 01/31/2016  
Amount: \$8,010  
Amount Expended for Fiscal Year: \$8,010  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 639 North Salina Street  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13208  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Air Monitoring for Demolitions

8. Vendor Name: Churchill Environmental Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 07/21/2015  
End Date: 09/15/2015  
Amount: \$719  
Amount Expended for Fiscal Year: \$719  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 639 North Salina Street  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13208  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Air Monitoring for Demolitions

Procurement Transactions Listing:

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| <p>9. Vendor Name: Dee's Property Maintenance LLC</p> <p>Type of Procurement: Design and Construction/Maintenance</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 03/18/2015</p> <p>End Date: 03/17/2016</p> <p>Amount: \$91,567</p> <p>Amount Expended for Fiscal Year: \$91,567</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 5858 East Molloy Road</p> <p>Address Line2: Suite 166A</p> <p>City: SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13211</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Debris Removal</p> | <p>10. Vendor Name: Dee's Property Maintenance LLC</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/20/2015</p> <p>End Date: 04/15/2016</p> <p>Amount: \$0</p> <p>Amount Expended for Fiscal Year: \$0</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 5858 East Molloy Road</p> <p>Address Line2: Suite 166A</p> <p>City: SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13211</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Snow Removal</p> |
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Procurement Transactions Listing:

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| <p>11. Vendor Name: Infinity Enterprises</p><br><p>Type of Procurement: Design and Construction/Maintenance<br/> Award Process: Authority Contract - Competitive Bid<br/> Award Date: 07/21/2015<br/> End Date: 09/15/2015<br/> Amount: \$17,200<br/> Amount Expended for Fiscal Year: \$17,200<br/> Fair market value:<br/> <br/> Explain why the fair market value is less than the amount:</p><br><br><br><p>Address Line1: 43 Kelly Road<br/> Address Line2:<br/> City: FULTON<br/> State: NY<br/> Postal Code: 13069<br/> Plus 4:<br/> Province Region:<br/> Country: USA</p> <p>Procurement Description: Demolition of 709 Wolf</p> | <p>12. Vendor Name: Lee &amp; Mason Financial Services Inc.</p><br><p>Type of Procurement: Other Professional Services<br/> Award Process: Authority Contract - Competitive Bid<br/> Award Date: 09/15/2015<br/> End Date: 10/01/2016<br/> Amount: \$134,212.87<br/> Amount Expended for Fiscal Year: \$134,212.87<br/> Fair market value:<br/> <br/> Explain why the fair market value is less than the amount:</p><br><br><br><p>Address Line1: P. O. Box 270<br/> Address Line2:<br/> City: NORTHVILLE<br/> State: NY<br/> Postal Code: 12134<br/> Plus 4:<br/> Province Region:<br/> Country: USA</p> <p>Procurement Description: Property Based Liability Insurance</p> |
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Procurement Transactions Listing:

13. Vendor Name: MNS Pro Companies Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 10/20/2015  
End Date: 04/15/2016  
Amount: \$0  
Amount Expended for Fiscal Year: \$0  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 1105 North Salina Street  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13208  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Snow Removal

14. Vendor Name: Mackenzie Hughes LLP

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 07/21/2015  
End Date: 05/31/2016  
Amount: \$19,115  
Amount Expended for Fiscal Year: \$19,115  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 101 South Salina Street  
Address Line2: Suite 600  
City: SYRACUSE  
State: NY  
Postal Code: 13202  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Legal Services For Evictions

Procurement Transactions Listing:

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|---|--|
| <p>15. Vendor Name: Northland Communications</p> <p>Type of Procurement: Telecommunication Equipment or Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 03/18/2015</p> <p>End Date: 03/11/2018</p> <p>Amount: \$8,420.16</p> <p>Amount Expended for Fiscal Year: \$2,806.72</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: P.O. Box 419</p> <p>Address Line2:</p> <p>City: HOLLAND PATENT</p> <p>State: NY</p> <p>Postal Code: 13354</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Office Phone / Internet</p> | <p>16. Vendor Name: Roberts Office Furniture Concepts Inc.</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 03/18/2015</p> <p>End Date:</p> <p>Amount: \$4,714.58</p> <p>Amount Expended for Fiscal Year: \$4,714.58</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7327 Henry Clay Boulevard</p> <p>Address Line2:</p> <p>City: LIVERPOOL</p> <p>State: NY</p> <p>Postal Code: 13088</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Office Furniture</p> |
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Procurement Transactions Listing:

17. Vendor Name: STR Grants LLC

Type of Procurement: Technology - Software  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 08/18/2015  
 End Date: 08/27/2016  
 Amount: \$9,029.64  
 Amount Expended for Fiscal Year: \$9,029.64

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 3975 Fair Ridge Drive  
 Address Line2: Suite 125 South  
 City: FAIRFAX  
 State: VA  
 Postal Code: 22033  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Property Management Database Software

18. Vendor Name: Syracuse Area Catholic Charities

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/27/2015  
 End Date: 12/31/2015  
 Amount: \$60,000  
 Amount Expended for Fiscal Year: \$54,696.37

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1654 West Onondaga Street  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13202  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Relocation Services

Procurement Transactions Listing:

19. Vendor Name: Syracuse Area Catholic Charities

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 08/18/2015  
End Date: 12/31/2015  
Amount: \$10,079.8  
Amount Expended for Fiscal Year: \$54,696.37

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1654 West Onondaga Street  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13202  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Relocation Services

20. Vendor Name: Ultraclean Inc.

Type of Procurement: Design and Construction/Maintenance  
Award Process: Authority Contract - Competitive Bid  
Award Date: 10/20/2015  
End Date: 01/31/2016  
Amount: \$148,888  
Amount Expended for Fiscal Year: \$148,888

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 200 Waring Road  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13224  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Demolition

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Procurement Transactions Listing:

Additional Comments: