

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.hvadc.org/#!/reports/cihe">http://www.hvadc.org/#!/reports/cihe</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

**Procurement Transactions Listing:**

1. Vendor Name: Business Opportunities Management Consulting

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2015  
 End Date: 12/31/2015  
 Amount: \$50,000  
 Amount Expended for Fiscal Year: \$47,562  
 Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: 32 Clearview Terrace  
 Address Line2:  
 City: RENSSELAER  
 State: NY  
 Postal Code: 12144  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Business planning consulting and technical assistance

2. Vendor Name: Hollow Road Farms, Inc

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 03/03/2015  
 End Date: 12/31/2016  
 Amount: \$66,000  
 Amount Expended for Fiscal Year: \$52,274.14  
 Fair market value: \$66,000

Explain why the fair market value is less than the amount:

Address Line1: 271 Hollow Rd  
 Address Line2:  
 City: STUYVESANT  
 State: NY  
 Postal Code: 12173  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Business structure and finance consulting

Procurement Transactions Listing:

3. Vendor Name: Jeremiah P. Cosgrove

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2015  
Amount: \$7,500  
Amount Expended for Fiscal Year: \$6,300  
Fair market value: \$7,500

Explain why the fair market value is less than the amount:

Address Line1: PO Box 617  
Address Line2:  
City: KINDERHOOK  
State: NY  
Postal Code: 12106  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consulting legal services to clients

4. Vendor Name: New Territories, LLC

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 04/15/2015  
End Date: 12/31/2015  
Amount: \$25,000  
Amount Expended for Fiscal Year: \$23,940  
Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 35 2nd St  
Address Line2:  
City: BROOKLYN  
State: NY  
Postal Code: 11231  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Food system consulting services

Procurement Transactions Listing:

5. Vendor Name: Pattison, Koskey, Howe & Bucci

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2015  
Amount: \$7,810.52  
Amount Expended for Fiscal Year: \$7,810.52  
Fair market value: \$7,810.52

Explain why the fair market value is less than the amount:

Address Line1: 502 Union St  
Address Line2:  
City: HUDSON  
State: NY  
Postal Code: 12534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Accounting and auditing services

6. Vendor Name: S. Van Tassel Services

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2015  
Amount: \$15,000  
Amount Expended for Fiscal Year: \$10,787.12  
Fair market value: \$15,000

Explain why the fair market value is less than the amount:

Address Line1: 40 Houseman Ave  
Address Line2:  
City: CHATHAM  
State: NY  
Postal Code: 12037  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Bookkeeping

Procurement Report for Hudson Valley AgriBusiness Development Corp

Run Date: 07/15/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: