

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/procurement_policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: B and H Photo

2. Vendor Name: Dixon Schwabl, Inc.

Type of Procurement: Commodities/Supplies
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$5,495.11
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Consulting Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$33,150
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: B and H Photo
 Address Line2: 420 Ninth Avenue
 City: NEW YORK
 State: NY
 Postal Code: 10001
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: photography equipment

Address Line1: 1595 Moseley Road
 Address Line2:
 City: VICTOR
 State: NY
 Postal Code: 14564
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: advertising and consulting for social media

Procurement Transactions Listing:

<p>3. Vendor Name: Excellus Health Plan</p> <p>Type of Procurement: Other</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$20,860.57</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: P.O. Box 5266</p> <p>Address Line2:</p> <p>City: BINGHAMTON</p> <p>State: NY</p> <p>Postal Code: 13902</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: insurance</p>	<p>4. Vendor Name: Finger Lakes Regional Tourism Council</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$21,062.55</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 15 Schoen Place</p> <p>Address Line2:</p> <p>City: PITTSFORD</p> <p>State: NY</p> <p>Postal Code: 14534</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: cooperative marketing services and programming</p>
--	---

Procurement Transactions Listing:

5. Vendor Name: Finger Lakes Winery tours and Fitzgerald Bros.

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,385
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 221
Address Line2:
City: GENEVA
State: NY
Postal Code: 14456
Plus 4:
Province Region:
Country: USA

Procurement Description: transportation services for travel writer guests

6. Vendor Name: Geneva Area Chamber of Commerce

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 587
Address Line2:
City: GENEVA
State: NY
Postal Code: 14456
Plus 4:
Province Region:
Country: USA

Procurement Description: visitor services and displays

Procurement Transactions Listing:

<p>7. Vendor Name: Harris Studios, Inc.</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$66,208.5 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: P.O. Box 151 Address Line2: Bloomfield City: BLOOMFIELD State: NY Postal Code: 14469 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: design and printing services, creative</p>	<p>8. Vendor Name: Info Advantage</p> <p>Type of Procurement: Technology - Consulting/Development or Sup Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$5,049.35 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 769 Emerson Street Address Line2: City: ROCHESTER State: NY Postal Code: 14613 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: technology services, hardware and support</p>
--	--

Procurement Transactions Listing:

<p>9. Vendor Name: Lakeside Cleaning</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$7,400 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 53 Dorset Drive Address Line2: City: CANANDAIGUA State: NY Postal Code: 14424 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: cleaning services</p>	<p>10. Vendor Name: Mengel Metzger Barr and Co.</p> <p>Type of Procurement: Financial Services Award Process: Authority Contract - Competitive Bid Award Date: 10/01/2013 End Date: 10/01/2018 Amount: \$5,592 Amount Expended for Fiscal Year: \$5,592 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 100 Chestnut Street Address Line2: Suite 1200 City: ROCHESTER State: NY Postal Code: 14604 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: audit services</p>
--	---

Procurement Transactions Listing:

11. Vendor Name: NYS Tourism Industry Association

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,450
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: One Grove Street, Suite 200
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: advertising cooperatives

12. Vendor Name: New York Wine and Grape Foundation

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$6,075
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 800 South Main Street
Address Line2:
City: CANANDAIGUA
State: NY
Postal Code: 14424
Plus 4:
Province Region:
Country: USA

Procurement Description: advertising purchases

Procurement Transactions Listing:

13. Vendor Name: Nicholas Adams

14. Vendor Name: Pitney Bowes - Purchase Power

Type of Procurement: Technology - Consulting/Development or Sup
Award Process: Non Contract Procurement/Purchase Order

Award Date:
End Date:

Amount:
Amount Expended for Fiscal Year: \$10,500

Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order

Award Date:
End Date:

Amount:
Amount Expended for Fiscal Year: \$5,000

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 4590 St. Route 247
Address Line2:
City: STANLEY
State: NY
Postal Code: 14561
Plus 4:
Province Region:
Country: USA

Procurement Description: website development, service, maintenance

Address Line1: P.O. Box 371874
Address Line2:
City: PITTSBURGH
State: PA
Postal Code: 15250
Plus 4:
Province Region:
Country: USA

Procurement Description: postage

Procurement Transactions Listing:

<p>15. Vendor Name: Simpleview, LLC</p> <p>Type of Procurement: Technology - Consulting/Development or Sup Award Process: Authority Contract - Competitive Bid Award Date: 03/01/2015 End Date: Amount: \$82,000 Amount Expended for Fiscal Year: \$31,475 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7458 North LaCholla Blvd Address Line2: City: TUCSON State: AZ Postal Code: 85741 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: website development services</p>	<p>16. Vendor Name: St. John Fisher College</p> <p>Type of Procurement: Commodities/Supplies Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$10,000 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 3690 East Avenue Address Line2: City: ROCHESTER State: NY Postal Code: 14618 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Cooperative marketing program</p>
---	--

Procurement Transactions Listing:

<p>17. Vendor Name: The Idea Works</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$14,984.53</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 109 Despatch Drive</p> <p>Address Line2:</p> <p>City: EAST ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14445</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: miscellaneous promotional items</p>	<p>18. Vendor Name: The Inn on the Lake</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$25,547.18</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 770 South Main Street</p> <p>Address Line2:</p> <p>City: CANANDAIGUA</p> <p>State: NY</p> <p>Postal Code: 14424</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Rooms for a conference</p>
---	---

Procurement Transactions Listing:

19. Vendor Name: TripAdvisor, LLC

20. Vendor Name: Young Strategies

Type of Procurement: Other Professional Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$25,410
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 10/01/2014
 End Date: 01/30/2016
 Amount: \$25,000
 Amount Expended for Fiscal Year: \$24,967.47
 Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 141 Needham Street
 Address Line2:
 City: NEWTON
 State: MA
 Postal Code: 02464
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: advertising online

Address Line1: P.O. Box 12600
 Address Line2:
 City: CHARLOTTE
 State: NC
 Postal Code: 28220
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Research Study Services

Procurement Transactions Listing:

Additional Comments: