

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.co.oswego.ny.us/otasc/policy-%20procurement.pdf">http://www.co.oswego.ny.us/otasc/policy-%20procurement.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Drescher &amp; Malecki</p> <p>Type of Procurement: Other Professional Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$5,344  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 3083 William Street  Address Line2: Suite 5  City: CHEEKTOWAGA  State: NY  Postal Code: 14227  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Audit Services</p>	<p>2. Vendor Name: Oswego Valley Insurance Agencies</p> <p>Type of Procurement: Other Professional Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$5,713  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 60 South First Street  Address Line2: PO BOX 69  City: FULTON  State: NY  Postal Code: 13069  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Insurance</p>
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Procurement Transactions Listing:

3. Vendor Name: Rent-a-CFO

Type of Procurement: Financial Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$6,500  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 159 Ridgecrest Rd  
 Address Line2:  
 City: ITHACA  
 State: NY  
 Postal Code: 14850  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Accounting Services

4. Vendor Name: Wells Fargo Bank

Type of Procurement: Other Professional Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$8,950  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: Dept 34461  
 Address Line2: PO Box 39000  
 City: SAN FRANCISCO  
 State: CA  
 Postal Code: 94139  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Professional Fees

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Procurement Transactions Listing:

Additional Comments: