Procurement Report for Putnam County Economic Development Corporation **Run Date: 08/09/2016**

Fiscal Year Ending: 12/31/2015 **Status: CERTIFIED**

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.putnamedc.org/wp-content/uploads/2
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.

Vendor Name:	Alan Wolfson, C.P.A.
Type of Procurement:	Financial Services
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2014
End Date:	12/31/2014
Amount:	$13,572.5
Amount Expended for Fiscal Year:	$13,572.5
Fair market value:	$13,750
Explain why the fair market value is less than the amount:	
Address Line1:	401 Farm To Market Road
Address Line2:	Professional Suite
City:	BREWSTER
State:	NY
Postal Code:	10509
Plus 4:	6146
Province Region:	
Country:	USA
Procurement Description:	Nonattest services: bookkeeping, accounting, tax preparation. Attest services,: certified audit

2.

Vendor Name:	Entertainment Cruises
Type of Procurement:	Other
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2013
End Date:	
Amount:	$44,000
Amount Expended for Fiscal Year:	$44,000
Fair market value:	$44,000
Explain why the fair market value is less than the amount:	
Address Line1:	Pier 62, Chelsea Piers
Address Line2:	Suite 200
City:	NEW YORK
State:	NY
Postal Code:	10011
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Annual Gala

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Procurement Transactions Listing:

3.

Vendor Name:	Hudson Valley Economic Development Corporation
Type of Procurement:	Other
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2013
End Date:	12/31/2013
Amount:	$10,000
Amount Expended for Fiscal Year:	$10,000
Fair market value:	$10,000
Explain why the fair market value is less than the amount:	
Address Line1:	4 Crotty Ln #100
Address Line2:	
City:	NEW WINDSOR
State:	NY
Postal Code:	12553
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Membership

4.

Vendor Name:	Ray Fusco Inc
Type of Procurement:	Consulting Services
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	08/01/2013
End Date:	10/20/2013
Amount:	$17,500
Amount Expended for Fiscal Year:	$17,500
Fair market value:	$17,500
Explain why the fair market value is less than the amount:	
Address Line1:	25 Market Street
Address Line2:	
City:	COLD SPRING
State:	NY
Postal Code:	10516
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Event Marketing

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Procurement Transactions Listing:

Additional Comments: