Procurement Report for Queens Economic Development Corporation **Run Date: 03/07/2016**

Fiscal Year Ending: 06/30/2015 **Status: CERTIFIED**

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	No	
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?		
3. Does the Authority allow for exceptions to the procurement guidelines?		
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.

Vendor Name:	H. Alan Chan, CPA, PC
Type of Procurement:	Other Professional Services
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	07/01/2011
End Date:	
Amount:	$38,600
Amount Expended for Fiscal Year:	$38,600
Fair market value:	$38,600
Explain why the fair market value is less than the amount:	
Address Line1:	676 58th Street
Address Line2:	
City:	BROOKLYN
State:	NY
Postal Code:	11220
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Accounting service

2.

Vendor Name:	Innovative Program Associates
Type of Procurement:	Other
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	07/01/2011
End Date:	
Amount:	$84,000
Amount Expended for Fiscal Year:	$84,000
Fair market value:	$84,000
Explain why the fair market value is less than the amount:	
Address Line1:	370 E. 76th Street, Suite A2004
Address Line2:	
City:	NEW YORK
State:	NY
Postal Code:	10021
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Brining new clients to the program.

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Procurement Transactions Listing:

3. Vendor Name: The Driscoll Group

Type of Procurement:	Consulting Services
Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	07/01/2011
End Date:	06/30/2012
Amount:	$60,000
Amount Expended for Fiscal Year:	$60,000
Fair market value:	$60,000
Explain why the fair market value is less than the amount:	

Address Line1:	45-23 47th Street
Address Line2:	
City:	WOODSIDE
State:	NY
Postal Code:	11377
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Government affair

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Procurement Transactions Listing:

Additional Comments: