

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://suffolkcountylandbank.org/AboutUs/PoliciesBylawsReports.aspx">http://suffolkcountylandbank.org/AboutUs/PoliciesBylawsReports.aspx</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

**Procurement Transactions Listing:**

<p>1. Vendor Name: Albrecht, Viggiano, Zureck &amp; Company</p> <p>Type of Procurement: Financial Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 03/26/2014  End Date:  Amount: \$20,992.5  Amount Expended for Fiscal Year: \$10,152.5  Fair market value: \$20,992.5</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 25 Suffolk Court  Address Line2:  City: HAUPPAUGE  State: NY  Postal Code: 11788  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: 2013 2014 accounting and financial statement services. Awarded through RFP process.</p>	<p>2. Vendor Name: Albrecht, Viggiano, Zureck &amp; Company, P.C.</p> <p>Type of Procurement: Financial Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 04/08/2015  End Date:  Amount: \$23,500  Amount Expended for Fiscal Year: \$9,080  Fair market value: \$23,500</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 25 Suffolk Court  Address Line2:  City: HAUPPAUGE  State: NY  Postal Code: 11788  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: 2015 accounting and financial statement services. Awarded through RFP process.</p>
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Procurement Transactions Listing:

<p>3. Vendor Name: Allen &amp; Desnoyers LLP</p> <p>Type of Procurement: Legal Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 01/01/2015  End Date:  Amount: \$9,000  Amount Expended for Fiscal Year: \$9,000  Fair market value: \$9,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 90 State Street  Address Line2:  City: ALBANY  State: NY  Postal Code: 12207  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>4. Vendor Name: CDC L.I. Housing Development Fund</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 01/01/2015  End Date:  Amount: \$55,155.73  Amount Expended for Fiscal Year: \$55,155.73  Fair market value: \$55,155.73</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 2100 Midle Country Road  Address Line2: Suite 300  City: CENTEREACH  State: NY  Postal Code: 11720  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: General Contracting and property marketing services.</p>
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Procurement Transactions Listing:

5. Vendor Name: GEI Consultants

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$15,815.96  
Amount Expended for Fiscal Year: \$15,815.96  
Fair market value: \$15,815.96

Explain why the fair market value is less than the amount:

Address Line1: 400 Unicorn Park Drive  
Address Line2:  
City: WOBURN  
State: MA  
Postal Code: 01801  
Plus 4: 3341  
Province Region:  
Country: USA

Procurement Description: Environmental Services, awarded through RFP process.

6. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$24,344.33  
Amount Expended for Fiscal Year: \$24,344.33  
Fair market value: \$24,344.33

Explain why the fair market value is less than the amount:

Address Line1: 333 Earle Ovington Blvd, Suite 901  
Address Line2:  
City: UNIONDALE  
State: NY  
Postal Code: 11553  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

7. Vendor Name: J.C. Broderick & Associates, Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$35,461  
Amount Expended for Fiscal Year: \$35,461  
Fair market value: \$35,461

Explain why the fair market value is less than the amount:

Address Line1: 1775 Expressway Drive North  
Address Line2:  
City: HAUPPAUGE  
State: NY  
Postal Code: 11788  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Environmental Services, Site Investigations, awarded through RFP process.

8. Vendor Name: Nelson Pope & Voorhis, LLC

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$13,230  
Amount Expended for Fiscal Year: \$13,230  
Fair market value: \$13,230

Explain why the fair market value is less than the amount:

Address Line1: 572 Walt Whitman Road  
Address Line2:  
City: MELVILLE  
State: NY  
Postal Code: 11747  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Environmental Services, Site Visit, awarded through RFP process.

**Procurement Transactions Listing:**

9. Vendor Name: P.W. Grosser Consulting, Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$13,660  
Amount Expended for Fiscal Year: \$13,660  
Fair market value: \$13,660

Explain why the fair market value is less than the amount:

Address Line1: 630 Johnson Avenue, Suite 7  
Address Line2:  
City: BOHEMIA  
State: NY  
Postal Code: 11716  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Environmental Engineering Services, awarded through RFP process.

10. Vendor Name: Sheehan & Company

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date:  
Amount: \$7,500  
Amount Expended for Fiscal Year: \$7,500  
Fair market value: \$7,500

Explain why the fair market value is less than the amount:

Address Line1: 165 Orinoco Drive  
Address Line2:  
City: BRIGHTWATERS  
State: NY  
Postal Code: 11718  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: 2014 Financial Statement Audit Services

Procurement Transactions Listing:

11. Vendor Name: Suffolk County

Type of Procurement: Staffing Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2013  
End Date:  
Amount: \$66,610.58  
Amount Expended for Fiscal Year: \$66,610.58  
Fair market value: \$66,610.58

Explain why the fair market value is less than the amount:

Address Line1: 100 Veterans Memorial Highway  
Address Line2:  
City: HAUPPAUGE  
State: NY  
Postal Code: 11788  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Staff Services

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Procurement Transactions Listing:

Additional Comments: