

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://westbrightonldc.com/about-us/?doing_wp_cron=1364308021.6179349422454833984375">http://westbrightonldc.com/about-us/?doing_wp_cron=1364308021.6179349422454833984375</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

**Procurement Transactions Listing:**

<p>1. Vendor Name: DeSantis Kiefer Shall &amp; Sarcone LLP</p> <p>Type of Procurement: Financial Services  Award Process: Authority Contract - Competitive Bid  Award Date: 06/23/2015  End Date: 06/23/2018  Amount: \$8,000  Amount Expended for Fiscal Year: \$8,000  Fair market value:    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1675 Richmond Rd  Address Line2:  City: STATEN ISLAND  State: NY  Postal Code: 10304  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: provided financial/ CPA? and audit services</p>	<p>2. Vendor Name: SG Accounting Service</p> <p>Type of Procurement: Financial Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 10/01/2013  End Date:  Amount: \$31,000  Amount Expended for Fiscal Year: \$31,000  Fair market value: \$31,000    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 366 Stewart Avenue  Address Line2:  City: STATEN ISLAND  State: NY  Postal Code: 10314  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: providing accounting services</p>
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Additional Comments: