

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://esd.ny.gov/CorporateInformation/JobDevelopmentAuthority.html">http://esd.ny.gov/CorporateInformation/JobDevelopmentAuthority.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	
10. As required by Section 2880 of the Public Authorities Law, has the Authority prepared a statement on its prompt payment policy?	Yes	Attachment Included
11. As required by Section 2880 of the Public Authorities Law, has the Authority prepared a report on the scope and implementation of its prompt payment policy?	Yes	Attachment Included
12. Is the Authority subject to Article 15-A of the Executive Law?	Yes	
13. Has the Authority designated a person or persons to oversee its MWBE program?	Yes	
14. Does the Authority maintain a current and updated list of qualified certified MWBEs?	Yes	
15. Does the Authority provide notices to professional and other organizations that serve MWBEs as to the types of services procured by the Authority?	Yes	

**Procurement-Information:**

Question	Response	URL (if applicable)
16. Did the Authority establish a goal for participation by MWBEs in its procurement contracts?	Yes	
a. If yes, what was the goal (percentage of total procurements) for the reporting period?	23%	
b. What was the actual percentage of total procurements awarded to MWBEs for the reporting period?	19.	

**Procurement Transactions Listing:**

<p>1. Vendor Name: Applied Business Software Inc</p> <p>Transaction Number: 9086</p> <p>Procurement Description: Provide loan servicing to the Portfolio Management Department to manage and monitor all loans in its portfolio throught satisfaction.</p> <p>Amount Expended for Fiscal Year: \$35,740</p> <p>Amount Expended for Life to Date: \$35,740</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$54,260</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract: 5</p> <p>Is the Vendor a NYS or Foreign Business Enterprise?</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 2847 Gundry Avenue</p> <p>Address Line2:</p> <p>City: LONG BEACH</p> <p>State: CA</p> <p>Postal Code: 90755</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 02/18/2015</p> <p>Begin Date: 02/18/2015</p> <p>Renewal Date:</p> <p>End Date: 02/15/2020</p> <p>Amount: \$90,000</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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**Procurement Transactions Listing:**

<p>2. Vendor Name: Central New York Regional Market</p> <p>Transaction Number: 60</p> <p>Procurement Description: Rent for JDA leased property</p> <p>Amount Expended for Fiscal Year: \$65,305</p> <p>Amount Expended for Life to Date: \$1,045,684</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$868,441</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract:</p> <p>Is the Vendor a NYS or Foreign Business Enterprise?</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 2100 Park Street</p> <p>Address Line2:</p> <p>City: SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13208</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 12/11/1996</p> <p>Begin Date: 12/11/1996</p> <p>Renewal Date:</p> <p>End Date: 03/01/2019</p> <p>Amount: \$0</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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Procurement Transactions Listing:

3. Vendor Name:	Cool Insuring Agency	Type of Procurement:	Other Professional Services
Transaction Number:	8576	Award Process:	Authority Contract - Competitive Bid
Procurement Description:	Provide marketing placement administrative and claims handling services on behalf of ESD and its subsidiaries.	Award Date:	03/05/2014
Amount Expended for Fiscal Year:	\$2,800	Begin Date:	03/05/2014
Amount Expended for Life to Date:	\$2,800	Renewal Date:	
Does the contract have an end Date:	Yes	End Date:	02/28/2015
Current or Outstanding Balance:	\$0	Amount:	\$0
Number Of Bids Or Proposals Received Prior to Award of Contract:	6	Fair Market value:	Explain why the fair market value is less than the contract amount:
Is the Vendor a NYS or Foreign Business Enterprise?		Status:	COMPLETED
Is the Vendor a Minority or Woman-Owned Business Enterprise?	No	were MWBE firms solicited as part of this procurement proces	Yes
Exemption from the publication requirements of Article 4c of the economic-development law?		Number of bids and proposal received from MWBE firms:	0
If Yes, basis for exemption:			
Address Line1:	784-Troy-Schenectady Rd		
Address Line2:			
City:	LATHAM		
State:	NY		
Postal Code:	12110		
Plus 4:			
Province Region:			
Country:	USA		

**Procurement Transactions Listing:**

<p>4. Vendor Name: Knauf Shaw LLP</p> <p>Transaction Number: 8208</p> <p>Procurement Description: JDA-Precision Properties</p> <p>Amount Expended for Fiscal Year: \$3,240</p> <p>Amount Expended for Life to Date:</p> <p>Does the contract have an end Date:</p> <p>Current or Outstanding Balance:</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract:</p> <p>Is the Vendor a NYS or Foreign Business Enterprise?</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 1400 Crossroads Building</p> <p>Address Line2: 2 State Street</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14614</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Legal Services</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>Begin Date:</p> <p>Renewal Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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**Procurement Transactions Listing:**

<p>5. Vendor Name: McCracken Financial Solutions Corporation</p> <p>Transaction Number: 1724</p> <p>Procurement Description: Continue to provide loan servicing software hosting services and system support to manage ESDC's and JDA's commercial loan portfolios.</p> <p>Amount Expended for Fiscal Year: \$1,928</p> <p>Amount Expended for Life to Date: \$83,519</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$0</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract:</p> <p>Is the Vendor a NYS or Foreign Business Enterprise?</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 8 Suburban Park Drive</p> <p>Address Line2:</p> <p>City: BILLERICA</p> <p>State: MA</p> <p>Postal Code: 01821</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Technology - Software</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 04/05/2004</p> <p>Begin Date: 04/05/2004</p> <p>Renewal Date:</p> <p>End Date: 04/30/2015</p> <p>Amount: \$0</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces Yes</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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**Procurement Transactions Listing:**

<p>6. Vendor Name: Mccracken Financial Software Inc</p> <p>Transaction Number: 6314</p> <p>Procurement Description: JDA Loan Portfolio</p> <p>Amount Expended for Fiscal Year: \$23,303</p> <p>Amount Expended for Life to Date: \$114,564</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$6,630</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract:</p> <p>Is the Vendor a NYS or Foreign Business Enterprise?</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 8 Suburban Park Drive</p> <p>Address Line2:</p> <p>City: BILLERICA</p> <p>State: MA</p> <p>Postal Code: 01821</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/13/2009</p> <p>Begin Date: 10/13/2009</p> <p>Renewal Date:</p> <p>End Date: 04/30/2015</p> <p>Amount: \$0</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces Yes</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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**Procurement Transactions Listing:**

7. Vendor Name:	Toski and Company PC	Type of Procurement:	Financial Services
Transaction Number:	7741	Award Process:	Authority Contract - Competitive Bid
Procurement Description:	Audit the consolidated financial statement of the Empire State Development for the fiscal years 2012-2015 which includes an audit of JDA HCD	Award Date:	12/20/2011
Amount Expended for Fiscal Year:	\$29,000	Begin Date:	12/20/2011
Amount Expended for Life to Date:	\$86,000	Renewal Date:	
Does the contract have an end Date:	Yes	End Date:	06/30/2015
Current or Outstanding Balance:	\$235,000	Amount:	\$0
Number Of Bids Or Proposals Received Prior to Award of Contract:	8	Fair Market value:	
Is the Vendor a NYS or Foreign Business Enterprise?		Explain why the fair market value is less than the contract amount:	
Is the Vendor a Minority or Woman-Owned Business Enterprise?	No	Status:	OPEN
Exemption from the publication requirements of Article 4c of the economic-development law?		were MWBE firms solicited as part of this procurement proces	Yes
If Yes, basis for exemption:		Number of bids and proposal received from MWBE firms:	0
Address Line1:	300 Essjay Road		
Address Line2:	Suite 115		
City:	WILLIAMSVILLE		
State:	NY		
Postal Code:	14221		
Plus 4:			
Province Region:			
Country:	USA		

**Additional Comments:**

NOTE TO "PROCUREMENT INFORMATION QUESTION #16" ESD (UDC) and JDA have combined their administrative operations. JDA operates under the WMBE goals, policies and procedures adopted by ESD. JDA WMBE goals and procurement percentages are included in the ESD report.