

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.nyshcr.org/assets/documents/5096.pdf">http://www.nyshcr.org/assets/documents/5096.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	
10. As required by Section 2880 of the Public Authorities Law, has the Authority prepared a statement on its prompt payment policy?	Yes	Attachment Included
11. As required by Section 2880 of the Public Authorities Law, has the Authority prepared a report on the scope and implementation of its prompt payment policy?	Yes	Attachment Included
12. Is the Authority subject to Article 15-A of the Executive Law?	Yes	
13. Has the Authority designated a person or persons to oversee its MWBE program?	Yes	
14. Does the Authority maintain a current and updated list of qualified certified MWBEs?	Yes	
15. Does the Authority provide notices to professional and other organizations that serve MWBEs as to the types of services procured by the Authority?	Yes	
16. Did the Authority establish a goal for participation by	Yes	

**Procurement-Information:**

Question	Response	URL (if applicable)
a. If yes, what was the goal (percentage of total procurements) for the reporting period?	.2%	
b. What was the actual percentage of total procurements awarded to MWBEs for the reporting period?	.28	

Procurement Transactions Listing:

1. Vendor Name:	Automatic Data Processing, Inc.	Type of Procurement:	Financial Services
Transaction Number:	1974	Award Process:	Authority Contract - Competitive Bid
Procurement Description:	PAYROLL SERVICES	Award Date:	10/01/2005
		Begin Date:	10/01/2005
		Renewal Date:	
Amount Expended for Fiscal Year:	\$9,358	End Date:	
Amount Expended for Life to Date:	\$59,933	Amount:	\$69,291
Does the contract have an end Date:	No	Fair Market value:	
Current or Outstanding Balance:	\$0	Explain why the fair market value is less than the contract amount:	
Number Of Bids Or Proposals Received Prior to Award of Contract:	0		
Is the Vendor a NYS or Foreign Business Enterprise?	Foreign	Status:	OPEN
Is the Vendor a Minority or Woman-Owned Business Enterprise?	No	were MWBE firms solicited as part of this procurement proces	No
Exemption from the publication requirements of Article 4c of the economic-development law?		Number of bids and proposal received from MWBE firms:	0
If Yes, basis for exemption:			
Address Line1:	1 ADP Blvd		
Address Line2:			
City:	ROSELAND		
State:	NJ		
Postal Code:	07068		
Plus 4:			
Province Region:			
Country:	USA		

**Procurement Transactions Listing:**

<p>2. Vendor Name: Ernst &amp; Young LLP</p> <p>Transaction Number: 2568</p> <p>Procurement Description: AUDIT SERVICES</p> <p>Amount Expended for Fiscal Year: \$10,900</p> <p>Amount Expended for Life to Date: \$42,700</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$0</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract: 3</p> <p>Is the Vendor a NYS or Foreign Business Enterprise? NYS</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? No</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 5 Times Square</p> <p>Address Line2:</p> <p>City: NEW YORK</p> <p>State: NY</p> <p>Postal Code: 10035</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 06/10/2010</p> <p>Begin Date: 06/10/2010</p> <p>Renewal Date:</p> <p>End Date: 06/09/2015</p> <p>Amount: \$42,700</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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**Procurement Transactions Listing:**

<p>3. Vendor Name: Les S. Thompson &amp; Co., LLP</p> <p>Transaction Number: 3022</p> <p>Procurement Description: AUDIT SERVICES</p> <p>Amount Expended for Fiscal Year: \$2,885</p> <p>Amount Expended for Life to Date: \$2,885</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$0</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract: 6</p> <p>Is the Vendor a NYS or Foreign Business Enterprise? NYS</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? Yes</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 386 Park Avenue South, Suite 5</p> <p>Address Line2:</p> <p>City: NEW YORK</p> <p>State: NY</p> <p>Postal Code: 10016</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/28/2014</p> <p>Begin Date: 10/28/2014</p> <p>Renewal Date:</p> <p>End Date: 10/27/2015</p> <p>Amount: \$2,885</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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Procurement Transactions Listing:

<p>4. Vendor Name: Padilla and Company, LLP</p> <p>Transaction Number: 3021</p> <p>Procurement Description: AUDIT SERVICES</p> <p>Amount Expended for Fiscal Year: \$5,000</p> <p>Amount Expended for Life to Date: \$5,000</p> <p>Does the contract have an end Date: Yes</p> <p>Current or Outstanding Balance: \$0</p> <p>Number Of Bids Or Proposals Received Prior to Award of Contract: 3</p> <p>Is the Vendor a NYS or Foreign Business Enterprise? NYS</p> <p>Is the Vendor a Minority or Woman-Owned Business Enterprise? Yes</p> <p>Exemption from the publication requirements of Article 4c of the economic-development law?</p> <p>If Yes, basis for exemption:</p> <p>Address Line1: 175-61 Hillside Ave, Ste 200</p> <p>Address Line2:</p> <p>City: JAMAICA</p> <p>State: NY</p> <p>Postal Code: 11432</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p>	<p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 10/28/2014</p> <p>Begin Date: 10/28/2014</p> <p>Renewal Date:</p> <p>End Date: 10/27/2015</p> <p>Amount: \$5,000</p> <p>Fair Market value:</p> <p>Explain why the fair market value is less than the contract amount:</p> <p>Status: OPEN</p> <p>were MWBE firms solicited as part of this procurement proces No</p> <p>Number of bids and proposal received from MWBE firms: 0</p>
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Additional Comments: