

Procurement Report for Monroe Industrial Development Agency
Run Date: 08/15/2017
Fiscal Year Ending: 12/31/2016
Status: CERTIFIED
Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://growmonroe.org/policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name:	County of Monroe	2. Vendor Name:	Greater Rochester Enterprise
Type of Procurement:	Other	Type of Procurement:	Other
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2016	Award Date:	01/01/2016
End Date:	12/31/2016	End Date:	12/31/2016
Amount:	\$270,000	Amount:	\$50,000
Amount Expended for Fiscal Year:	\$270,000	Amount Expended for Fiscal Year:	\$50,000
Fair market value:	\$270,000	Fair market value:	\$50,000
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	39 West Main Street	Address Line1:	100 Chestnut Street
Address Line2:		Address Line2:	
City:	ROCHESTER	City:	ROCHESTER
State:	NY	State:	NY
Postal Code:	14614	Postal Code:	14614
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Administrative support and facilities.	Procurement Description:	Economic Development Partnership Marketing

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Procurement Transactions Listing:

3. Vendor Name: Harris Beach, LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2019
Amount: \$0
Amount Expended for Fiscal Year: \$10,911
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 99 Garnsey Road
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services Contract calls for
billing at standard billing rates.

4. Vendor Name: High Tech Rochester Inc.

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$150,000
Amount Expended for Fiscal Year: \$150,000
Fair market value: \$150,000

Explain why the fair market
value is less than the amount:

Address Line1: 150 Lucius Gordon Drive
Address Line2:
City: WEST HENRIETTA
State: NY
Postal Code: 14586
Plus 4:
Province Region:
Country: USA

Procurement Description: Assistance in organizing and arranging
The Entrepreneur's Network program.

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5. Vendor Name: Loewke & Brill Consulting Group

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 11/01/2016
End Date: 12/01/2016
Amount: \$82,400
Amount Expended for Fiscal Year: \$82,400
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 491 Elmgrove Road
Address Line2: Suite #2
City: ROCHESTER
State: NY
Postal Code: 14606
Plus 4:
Province Region:
Country: USA
Procurement Description: Local Labor Compliance Monitoring

6. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2019
Amount: \$12,800
Amount Expended for Fiscal Year: \$7,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA
Procurement Description: Audit of Financial Statements

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Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$0
Amount Expended for Fiscal Year: \$6,200
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Verified Exemptions/IBM Audit.
Contract calls for billing at standard
billing rates.

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Additional Comments: