

Procurement Report for Nassau County Local Economic Assistance Corporation

Run Date: 01/02/2018

Fiscal Year Ending: 12/31/2016

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.nassauleac.org/LEAC/Page/Files/97_PROCURE%20POLICY%20NCLEAC%202017.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 11/23/2015
End Date: 12/31/2017
Amount: \$13,500
Amount Expended for Fiscal Year: \$13,000
Fair market value: \$13,500

Explain why the fair market
value is less than the amount:

Address Line1: 25 Suffolk Court
Address Line2:
City: HAUPPAUGE
State: NY
Postal Code: 11788
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional Services

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 05/20/2011
End Date:
Amount: \$35,878.67
Amount Expended for Fiscal Year: \$35,878.67
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 692 Wyngate Drive West
Address Line2:
City: VALLEY STREAM
State: NY
Postal Code: 11580
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

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3. Vendor Name:	Nassau County Industrial Development Agency	4. Vendor Name:	Phillips Lytle LLP
Type of Procurement:	Other Professional Services	Type of Procurement:	Legal Services
Award Process:	Non Contract Procurement/Purchase Order	Award Process:	Authority Contract - Competitive Bid
Award Date:		Award Date:	12/20/2010
End Date:		End Date:	
Amount:		Amount:	\$24,012.07
Amount Expended for Fiscal Year:	\$108,890	Amount Expended for Fiscal Year:	\$24,012.07
Fair market value:		Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	1550 Franklin Avenue	Address Line1:	340 Madison Avenue
Address Line2:	Suite 235	Address Line2:	17th Floor
City:	MINEOLA	City:	NEW YORK
State:	NY	State:	NY
Postal Code:	11501	Postal Code:	10173
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Administrative & Operational Services	Procurement Description:	Professional Services

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Additional Comments: