

Procurement Report for Chenango Industrial Development Agency

Run Date: 04/12/2018

Fiscal Year Ending: 12/31/2017

Status: CERTIFIED

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://chenangony.org/ecodev/reporting.php">http://chenangony.org/ecodev/reporting.php</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:****1. Vendor Name:** Development Chenango Corporation

Type of Procurement: Staffing Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2017  
End Date: 12/31/2017  
Amount: \$82,606.57  
Amount Expended for Fiscal Year: \$82,506.57  
Fair market value:

Explain why the fair market  
value is less than the amount:

Address Line1: 15 South Broad Street  
Address Line2:  
City: NORWICH  
State: NY  
Postal Code: 13815  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Economic development contribution,  
including staffing and office space

**2. Vendor Name:** Mostert, Manzanero & Scott LLC

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 11/01/2016  
End Date:  
Amount: \$8,100  
Amount Expended for Fiscal Year: \$8,100  
Fair market value:

Explain why the fair market  
value is less than the amount:

Address Line1: 4 Associate Drive  
Address Line2:  
City: ONEONTA  
State: NY  
Postal Code: 13820  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Audit services

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**Procurement Transactions Listing:**

3. Vendor Name: New York Susquehanna & Western

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 06/28/2017  
 End Date: 06/12/2018  
 Amount: \$500,000  
 Amount Expended for Fiscal Year: \$63,306.02  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1 Railroad Avenue  
 Address Line2:  
 City: COOPERSTOWN  
 State: NY  
 Postal Code: 13326  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Construction related to railroad revitalization project

4. Vendor Name: Stone Consulting PC

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 04/02/2014  
 End Date: 06/12/2018  
 Amount: \$326,000  
 Amount Expended for Fiscal Year: \$7,005.96  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 324 Pennsylvania Avenue  
 Address Line2:  
 City: WARREN  
 State: PA  
 Postal Code: 16365  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Engineering and consulting on the railroad revitalization project

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Additional Comments: