

Procurement Report for Essex County Industrial Development Agency
Run Date: 04/12/2018
Fiscal Year Ending: 12/31/2017
Status: CERTIFIED
Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.essexcountyida.com/newsite/index.php?option=com_content&view=article&id=100&Itemid=171
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name: Barbara Dwyer

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/18/2014
End Date:
Amount: \$6,250
Amount Expended for Fiscal Year: \$6,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: PO Box 775
Address Line2: 5694 Cascade Road
City: LAKE PLACID
State: NY
Postal Code: 12946
Plus 4:
Province Region:
Country: USA

Procurement Description: financial review and statements for
2017

2. Vendor Name: Jenifer Briggs

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 11/15/2005
End Date:
Amount: \$8,000
Amount Expended for Fiscal Year: \$8,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 2296 Saranac Avenue
Address Line2:
City: LAKE PLACID
State: NY
Postal Code: 12946
Plus 4:
Province Region:
Country: USA

Procurement Description: legal services

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Procurement Transactions Listing:

3. Vendor Name: John Sheehan & Sons

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 07/27/2017
End Date: 10/19/2017
Amount: \$300,662
Amount Expended for Fiscal Year: \$286,112
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 3529 Essex Road
Address Line2: PO Box 765
City: WILLSBORO
State: NY
Postal Code: 12996
Plus 4:
Province Region:
Country: USA

Procurement Description: infrastructure extension at the Moriah
Business Park

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Additional Comments: