

Procurement Report for City of Kingston Local Development Corporation

Fiscal Year Ending: 12/31/2017

Run Date: 03/21/2019

Status: CERTIFIED

Certified Date : 09/19/2018

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	www.kingston-ny.gov/kldc
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for City of Kingston Local Development Corporation

Fiscal Year Ending: 12/31/2017

Run Date: 03/21/2019

Status: CERTIFIED

Certified Date : 09/19/2018

Procurement Transactions Listing:

1. Vendor Name	Goerge W. Redder, Esq.	Address Line1	243 Wall St.
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	KINGSTON
Award Date	12/1/2014	State	NY
End Date	12/31/2019	Postal Code	12401
Fair Market Value		Plus 4	
Amount	\$9,924.96	Province/Region	
Amount Expended For Fiscal Year	\$9,924.96	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Counsel

2. Vendor Name	Mostert. Manzanero & Scott. LLP	Address Line1	4 Associate Drive
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ONEONTA
Award Date	12/1/2018	State	NY
End Date	12/31/2020	Postal Code	13820
Fair Market Value		Plus 4	
Amount	\$8,800.00	Province/Region	
Amount Expended For Fiscal Year	\$8,800.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Independent Auditors

Procurement Report for City of Kingston Local Development Corporation

Fiscal Year Ending: 12/31/2017

Run Date: 03/21/2019

Status: CERTIFIED

Certified Date : 09/19/2018

Additional Comments

The Professional Services amount is the total of all services combined. Only two of the vendors were paid \$5,000.00 or more which would make them eligible for reporting them individually in the Procurement Transactions section.