

Procurement Report for Nassau County Local Economic Assistance Corporation

Fiscal Year Ending: 12/31/2017

Run Date: 09/24/2018

Status: CERTIFIED

Certified Date : 04/09/2018

Procurement Information:

	Question	Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	http://nassauleac.org/LEAC/Page/Files/97_PROCURE%20POLICY%20NCLEAC%202017.pdf
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?.	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Albrecht, Viggiano, Zureck & Co.	Address Line1	25 Suffolk Court
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	HAUPPAUGE
Award Date	4/5/2016	State	NY
End Date	3/28/2018	Postal Code	11788
Fair Market Value	\$13,500.00	Plus 4	
Amount	\$13,500.00	Province/Region	
Amount Expended For Fiscal Year	\$13,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

2. Vendor Name	Nassau County Industrial Development Agency	Address Line1	1550 Franklin Avenue
Type of Procurement	Other Professional Services	Address Line2	Suite 235
Award Process	Non Contract Procurement/Purchase Order	City	MINEOLA
Award Date		State	NY
End Date		Postal Code	11501
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$108,890.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Administrative & Operational Services

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3. Vendor Name	Phillips Lytle LLP	Address Line1	340 Madison Avenue
Type of Procurement	Legal Services	Address Line2	17th Floor
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	12/20/2010	State	NY
End Date		Postal Code	10173
Fair Market Value		Plus 4	
Amount	\$22,808.00	Province/Region	
Amount Expended For Fiscal Year	\$24,012.07	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

Additional Comments