

Procurement Report for Seneca County Economic Development Corporation

Run Date: 07/11/2018

Fiscal Year Ending: 12/31/2017

Status: CERTIFIED

Procurement-Information:

| Question | Response | URL (if applicable) |
|--|----------|--|
| 1. Does the Authority have procurement guidelines? | Yes | www.senecacountyida.org |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | No | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | No | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | Yes | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?. | Yes | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | No | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes | |

Procurement Report for Seneca County Economic Development Corporation**Run Date: 07/11/2018****Fiscal Year Ending: 12/31/2017****Status: CERTIFIED****Procurement Transactions Listing:****1. Vendor Name:** Andrew Flynn**2. Vendor Name:** David Harrington

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/03/2014
End Date:
Amount: \$5,277
Amount Expended for Fiscal Year: \$5,277
Fair market value: \$5,277

Explain why the fair market
value is less than the amount:

Address Line1: 239 Dunham Road
Address Line2:
City: WATERLOO
State: NY
Postal Code: 13165
Plus 4:
Province Region:
Country: USA

Procurement Description: Grounds Maintinance at Sampson Veterans Memorial Cemetery

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/17/2014
End Date:
Amount: \$31,900
Amount Expended for Fiscal Year: \$31,900
Fair market value: \$31,900

Explain why the fair market
value is less than the amount:

Address Line1: 3437 State Route 89
Address Line2:
City: SENECA FALLS
State: NY
Postal Code: 13148
Plus 4:
Province Region:
Country: USA

Procurement Description: Perform Gravesite Opening and Closing at Sampson Veterans Memorial Cemetery

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Procurement Transactions Listing:

3. Vendor Name: Dermody Burke and Brown

4. Vendor Name: Humphry Memorials

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/23/2017
End Date:
Amount: \$7,350
Amount Expended for Fiscal Year: \$7,350
Fair market value: \$7,350

Explain why the fair market
value is less than the amount:

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/13/2014
End Date:
Amount: \$11,495
Amount Expended for Fiscal Year: \$11,495
Fair market value: \$11,495

Explain why the fair market
value is less than the amount:

Address Line1: 443 N. Franklin Street Suite 100
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13204
Plus 4:
Province Region:
Country: USA

Procurement Description: CPA Consulting Services

Address Line1: 3051 State Route 28
Address Line2:
City: HERKIMER
State: NY
Postal Code: 13350
Plus 4:
Province Region:
Country: USA

Procurement Description: Preform Grounds and Headstone Services
to Sampson Veterans Memorial Cemetery

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Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/01/2016
End Date: 12/31/2017
Amount: \$5,950
Amount Expended for Fiscal Year: \$5,950
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 332 Jefferson Road
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: Auditor

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date:
Amount: \$45,440.61
Amount Expended for Fiscal Year: \$45,440.61
Fair market value: \$45,440.61

Explain why the fair market
value is less than the amount:

Address Line1: 5410 State Rt 96A
Address Line2:
City: ROMULUS
State: NY
Postal Code: 14541
Plus 4:
Province Region:
Country: USA

Procurement Description: Cemetery Director for Sampson Veterans
Memorial Cemetery

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Additional Comments: