

Procurement Report for Clarence Industrial Development Agency

Fiscal Year Ending: 12/31/2018

Run Date: 04/11/2019

Status: CERTIFIED

Certified Date : 03/28/2019

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.clarenceida.com/documents/Procurement%20Policy%204-18-08.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Camoin Associates, Inc.	Address Line1	120 West Avenue
Type of Procurement	Other Professional Services	Address Line2	Suite 303
Award Process	Non Contract Procurement/Purchase Order	City	SARATOGA SPRINGS
Award Date		State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$38,665.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Economic Study

2. Vendor Name	Drescher & Malecki, LLP	Address Line1	3083 William Street Suite 5
Type of Procurement	Financial Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14227
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit Services

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3. Vendor Name	Paul Leone	Address Line1	86 Mckenzie Court
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CHEEKTOWAGA
Award Date		State	NY
End Date		Postal Code	14227
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

Additional Comments