

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 04/30/2019

Status: CERTIFIED

Certified Date : 03/29/2019

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	www.senecacountyida.org
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	David Harrington	Address Line1	3437 State Route 89
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SENECA FALLS
Award Date	5/17/2014	State	NY
End Date		Postal Code	13148
Fair Market Value	\$34,545.00	Plus 4	
Amount	\$34,545.00	Province/Region	
Amount Expended For Fiscal Year	\$34,545.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Perform Gravesite Opening and Closing at Sampson Veterans Memorial Cemetery

2. Vendor Name	Dermody Burke and Brown	Address Line1	443 N. Franklin Street Suite 100
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	8/25/2017	State	NY
End Date		Postal Code	13204
Fair Market Value	\$6,625.00	Plus 4	
Amount	\$6,625.00	Province/Region	
Amount Expended For Fiscal Year	\$6,625.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CPA Consulting Services

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3. Vendor Name	Humphry Memorials	Address Line1	3051 State Route 28
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	HERKIMER
Award Date	5/13/2014	State	NY
End Date		Postal Code	13350
Fair Market Value	\$11,875.00	Plus 4	
Amount	\$11,875.00	Province/Region	
Amount Expended For Fiscal Year	\$11,875.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Preform Grounds and Headstone Services to Sampson Veterans Memorial Cemetery

4. Vendor Name	Mengel, Metzgar, Barr & Co LLP	Address Line1	100 Chesnut Street
Type of Procurement	Financial Services	Address Line2	Suite 1200
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	12/7/2017	State	NY
End Date	12/31/2018	Postal Code	14604
Fair Market Value		Plus 4	
Amount	\$5,120.00	Province/Region	
Amount Expended For Fiscal Year	\$5,120.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditor

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5. Vendor Name	Robert E. Kernan Jr	Address Line1	25 Tall Oaks Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SENECA FALLS
Award Date	1/1/2018	State	NY
End Date		Postal Code	13148
Fair Market Value	\$6,000.00	Plus 4	
Amount	\$6,000.00	Province/Region	
Amount Expended For Fiscal Year	\$6,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CFO Services

6. Vendor Name	William Yale	Address Line1	5410 State Rt 96A
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROMULUS
Award Date	1/1/2017	State	NY
End Date		Postal Code	14541
Fair Market Value	\$45,300.00	Plus 4	
Amount	\$45,300.00	Province/Region	
Amount Expended For Fiscal Year	\$45,300.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cemetery Director for Sampson Veterans Memorial Cemetery

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Additional Comments