

Procurement Report for Saratoga County Water Authority

Fiscal Year Ending: 12/31/2018

Run Date: 04/16/2019

Status: CERTIFIED

Certified Date : 03/29/2019

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.saratogacountywaterauthority.com">www.saratogacountywaterauthority.com</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Adirondack Mountain Engineering	<b>Address Line1</b>	PO Box 1376
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BALLSTON LAKE
<b>Award Date</b>	5/22/2014	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12019
<b>Fair Market Value</b>	\$108,394.87	<b>Plus 4</b>	
<b>Amount</b>	\$108,394.87	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$108,394.87	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Management Services, Engineering Services

<b>2. Vendor Name</b>	Brookfield Power	<b>Address Line1</b>	399 Big Bay Road
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	QUEENSBURY
<b>Award Date</b>	1/1/2008	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12804
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$31,900.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$31,900.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Rights Access

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<b>3. Vendor Name</b>	C.T. Male LLC	<b>Address Line1</b>	50 Century Hill Drive
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	LATHAM
<b>Award Date</b>	7/28/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12110
<b>Fair Market Value</b>	\$219,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$219,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$33,371.69	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Engineering Services

<b>4. Vendor Name</b>	Calgon Corporation	<b>Address Line1</b>	PO Box 347037
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PITTSBURGH
<b>Award Date</b>	10/29/2015	<b>State</b>	PA
<b>End Date</b>	10/29/2018	<b>Postal Code</b>	15251
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$137,600.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$137,600.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Chemicals Granular Activated Carbon

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<b>5. Vendor Name</b>	Cusack & Company LLC	<b>Address Line1</b>	7 Airport Park Blvd.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	LATHAM
<b>Award Date</b>	3/15/2017	<b>State</b>	NY
<b>End Date</b>	4/1/2019	<b>Postal Code</b>	12110
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$10,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Audit Services

<b>6. Vendor Name</b>	Delaware Engineering	<b>Address Line1</b>	28 Madison Ave. Extension
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	7/27/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2019	<b>Postal Code</b>	12203
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$39,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$27,394.34	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Engineering Services

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<b>7. Vendor Name</b>	Empire State Appraisal Consulting	<b>Address Line1</b>	16 Hudson Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	KINDERHOOK
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12106
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Appraisal Services

<b>8. Vendor Name</b>	G.A. Bove Fuels	<b>Address Line1</b>	76 Railroad Street
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Purchased Under State Contract	<b>City</b>	MECHANICVILLE
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12118
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$23,431.52	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Propane

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<b>9. Vendor Name</b>	General Control Systems	<b>Address Line1</b>	60 Cohoes Avenue
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Island Park
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GREEN ISLAND
<b>Award Date</b>	5/30/2013	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12183
<b>Fair Market Value</b>	\$55,068.38	<b>Plus 4</b>	
<b>Amount</b>	\$55,068.38	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$55,068.38	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Systems Consultation and Maintenance

<b>10. Vendor Name</b>	Grasshopper Gardens	<b>Address Line1</b>	PO Box 124
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	GANSEVOORT
<b>Award Date</b>	5/27/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12831
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$30,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Landscape Maintenance

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<b>11. Vendor Name</b>	Hach Company	<b>Address Line1</b>	5600 Lindbergh Drive
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Purchased Under State Contract	<b>City</b>	LOVELAND
<b>Award Date</b>		<b>State</b>	CO
<b>End Date</b>		<b>Postal Code</b>	80539
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$13,376.09	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Lab Supplies

<b>12. Vendor Name</b>	Hartgen Archaeological Associates	<b>Address Line1</b>	1744 Washington Ave. Ext.
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	RENSSELAER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12144
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,203.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Services

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<b>13. Vendor Name</b>	Hodgson Russ LLP	<b>Address Line1</b>	140 Pearl Street, Ste. 100
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BUFFALO
<b>Award Date</b>	5/26/2016	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14202
<b>Fair Market Value</b>	\$17,098.75	<b>Plus 4</b>	4040
<b>Amount</b>	\$17,098.75	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$17,098.75	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Bond Counsel Services

<b>14. Vendor Name</b>	Holland Company Inc.	<b>Address Line1</b>	153 Howland Avenue
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ADAMS
<b>Award Date</b>	6/1/2017	<b>State</b>	MA
<b>End Date</b>	5/31/2020	<b>Postal Code</b>	01220
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$65,377.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$65,377.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Treatment Chemicals



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<b>15. Vendor Name</b>	MVP Healthcare	<b>Address Line1</b>	GPO Box 26864
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	NEW YORK
<b>Award Date</b>	12/1/2016	<b>State</b>	NY
<b>End Date</b>	11/30/2017	<b>Postal Code</b>	10087
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$91,168.72	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$91,168.72	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Health Insurance Services

<b>16. Vendor Name</b>	Mahoney Notify Security Systems	<b>Address Line1</b>	P.O. Box 767
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	12/1/2018	<b>State</b>	NY
<b>End Date</b>	12/1/2018	<b>Postal Code</b>	12801
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$7,571.25	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,571.25	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Fire & Alarm Security Monitoring

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<b>17. Vendor Name</b>	Marshall & Sterling Insurance	<b>Address Line1</b>	300 Route 23B
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	LEEDS
<b>Award Date</b>	11/19/2017	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12451
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$50,996.56	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$50,996.56	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Commercial Insurance

<b>18. Vendor Name</b>	Miller, Mannix, Schachner & Hafner LLC	<b>Address Line1</b>	15 West Notre Dame Street
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	4/24/2014	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12801
<b>Fair Market Value</b>	\$26,036.93	<b>Plus 4</b>	
<b>Amount</b>	\$26,036.93	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$26,036.93	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Legal Services

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<b>19. Vendor Name</b>	Pall Advanced Systems	<b>Address Line1</b>	839 State Route 13
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CORTLAND
<b>Award Date</b>	7/28/2017	<b>State</b>	NY
<b>End Date</b>	7/27/2020	<b>Postal Code</b>	13045
<b>Fair Market Value</b>	\$22,382.24	<b>Plus 4</b>	
<b>Amount</b>	\$22,382.24	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$22,382.24	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Services

<b>20. Vendor Name</b>	Phoenix Environmental Laboratories	<b>Address Line1</b>	587 East Middle Turnpike
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MANCHESTER
<b>Award Date</b>	1/24/2013	<b>State</b>	CT
<b>End Date</b>		<b>Postal Code</b>	06045
<b>Fair Market Value</b>	\$9,347.00	<b>Plus 4</b>	
<b>Amount</b>	\$9,347.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,347.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Testing Services

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<b>21. Vendor Name</b>	Saratoga County Sewer District	<b>Address Line1</b>	PO Box 550
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MECHANICVILLE
<b>Award Date</b>	1/1/2008	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12118
<b>Fair Market Value</b>	\$14,945.35	<b>Plus 4</b>	
<b>Amount</b>	\$14,945.35	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,945.35	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Services

<b>22. Vendor Name</b>	Shannon Chemical	<b>Address Line1</b>	PO Box 376
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	MALVERN
<b>Award Date</b>	6/19/2017	<b>State</b>	PA
<b>End Date</b>	6/18/2020	<b>Postal Code</b>	19355
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$23,056.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$23,056.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Treatment Chemicals

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<b>23. Vendor Name</b>	Slack Chemical Company Inc.	<b>Address Line1</b>	21 Grande Blvd.
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>	6/1/2017	<b>State</b>	NY
<b>End Date</b>	6/1/2020	<b>Postal Code</b>	12866
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$68,022.82	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$68,022.82	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Treatment Chemicals

<b>24. Vendor Name</b>	St. Peter's Bender Laboratories	<b>Address Line1</b>	19 Warehouse Row
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ALBANY
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12205
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,791.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Testing

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<b>25. Vendor Name</b>	Stored Technology Solutinos	<b>Address Line1</b>	543 Queensbury Ave., Ste. 5
<b>Type of Procurement</b>	Technology - Hardware	<b>Address Line2</b>	
<b>Award Process</b>	Purchased Under State Contract	<b>City</b>	QUEENSBURY
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12804
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$11,271.55	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Computer Hardware, Software & Peripherals

<b>26. Vendor Name</b>	Surpass Chemical Company Inc.	<b>Address Line1</b>	PO Box 4165
<b>Type of Procurement</b>	Commodities/Supplies	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	6/20/2017	<b>State</b>	NY
<b>End Date</b>	5/31/2020	<b>Postal Code</b>	12204
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$27,480.86	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$27,480.86	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Water Treatment Chemicals

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<b>27. Vendor Name</b>	Tom Kubricky Construction	<b>Address Line1</b>	1166 Route 9
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	GANSEVOORT
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12831
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,997.39	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Construction Repairs

<b>28. Vendor Name</b>	Wells Fargo Bank	<b>Address Line1</b>	PO Box 1450
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MINNEAPOLIS
<b>Award Date</b>	9/1/2008	<b>State</b>	MN
<b>End Date</b>		<b>Postal Code</b>	55485
<b>Fair Market Value</b>	\$14,824.38	<b>Plus 4</b>	
<b>Amount</b>	\$14,824.38	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,824.38	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Banking Services

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**Additional Comments**