

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2019

Run Date: 07/15/2020

Status: CERTIFIED

Certified Date : 03/31/2020

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.senecacountyida.org">www.senecacountyida.org</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	David Harrington	<b>Address Line1</b>	3437 State Route 89
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SENECA FALLS
<b>Award Date</b>	5/17/2014	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13148
<b>Fair Market Value</b>	\$38,592.00	<b>Plus 4</b>	
<b>Amount</b>	\$38,592.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$38,592.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Perform Gravesite Opening and Closing at Sampson Veterans Memorial Cemetery

<b>2. Vendor Name</b>	Dermody Burke and Brown	<b>Address Line1</b>	443 N. Franklin Street Suite 100
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	8/25/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13204
<b>Fair Market Value</b>	\$7,650.00	<b>Plus 4</b>	
<b>Amount</b>	\$7,650.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,650.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	CPA Consulting Services

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<b>3. Vendor Name</b>	Humphry Memorials	<b>Address Line1</b>	3051 State Route 28
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HERKIMER
<b>Award Date</b>	5/13/2014	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13350
<b>Fair Market Value</b>	\$9,220.00	<b>Plus 4</b>	
<b>Amount</b>	\$9,220.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,220.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Preform Grounds and Headstone Services to Sampson Veterans Memorial Cemetery

<b>4. Vendor Name</b>	Mengel, Metzgar, Barr & Co LLP	<b>Address Line1</b>	100 Chesnut Street
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	Suite 1200
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	12/6/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2019	<b>Postal Code</b>	14604
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$5,325.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,325.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Auditor

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<b>5. Vendor Name</b>	Robert E. Kernan Jr	<b>Address Line1</b>	25 Tall Oaks Drive
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SENECA FALLS
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13148
<b>Fair Market Value</b>	\$6,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	CFO Services

<b>6. Vendor Name</b>	William Yale	<b>Address Line1</b>	5410 State Rt 96A
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROMULUS
<b>Award Date</b>	1/1/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14541
<b>Fair Market Value</b>	\$45,300.00	<b>Plus 4</b>	
<b>Amount</b>	\$45,300.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$45,300.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Cemetery Director for Sampson Veterans Memorial Cemetery

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**Additional Comments**